

Developmental Disability Services of Jackson County ~ EITAS

**Planning & Services Committee Meeting**

January 21, 2009

Topic/Issue	Minutes	Summary of Action Taken or Pending
<b>Attendance</b>	Barbara Winkler and Bill Anderson, Board Members. Absent: Rosetta Robins. Jake Jacobs, Michael Haseltine, Nancy Nicolaus, Patti Phillips and Kathleen Ganaden, Staff. Guest: Bob Adams.	
<b>Call to Order</b>	Barbara Winkler, Planning and Services Committee Chair called the meeting to order at 5:30 PM at the Administrative offices of Developmental Disability Services of Jackson County, 8508 Hillcrest Road, Kansas City, Missouri.	
<b>Program Update - Nancy Nicolaus</b>	<p>Nancy Nicolaus, Support Services Supervisor distributed two documents to Members before beginning her report. The papers were titled:</p> <ol style="list-style-type: none"> <li>1. "Support Specialists - 2009 Funded Agency Support Profile" and</li> <li>2. "Support Specialists - Agency Quarterly Meeting Report"</li> </ol> <p>Ms. Nicolaus explained that each of the three Support Specialists have assigned agencies of which they will visit. At each meeting the above named profile will be reviewed and discussed. Following the meeting a summary of each visit will be emailed to the agency.</p> <p>Quarterly meetings with the respective agency director and staff will also be scheduled. A quarterly written summary will be shared with the agency, EITAS administration and Board of Directors. Formats for the reports will utilize Transforming Team tools.</p>	<b>Information</b>
<b>Program Update - Patti Phillips</b>	<p>Patti Phillips, Support Coordinator Supervisor opened her report by sharing that EITAS is currently providing Service Coordination services to 360 people. The wait list of people wanting EITAS Service Coordination services has grown to 129. In November 2008 a total of \$78,000 was billed to Missouri Medicaid.</p> <p>Support Coordinators are also working on an Orientation Manual that will support new hires coming in to the EITAS Support Coordination teams.</p>	

