

Board of Director's Meeting

February 24, 2009

Topic/Issue	Minutes	Summary of Action Taken or Pending
Attendance	Bill Anderson, Anita Parran, Barbara Winkler, Tom Davis, Matthew Levi and Rosetta Robins, Board Members. Absent: Don Saxton and Becky Sandring. Jake Jacobs, Earlene Clayton, Michael Haseltine and Kathleen Ganaden, Staff. Guests: Stan Shurmantine, Aaron Martin, Diane Mack and Rebecca Case.	
Call to Order	Tom Davis, Vice-President of the Board called the meeting together at 6:08 PM at the Administrative offices of Developmental Disability Services of Jackson County located at 8508 Hillcrest, Kansas City, Missouri.	
Meeting Minutes	Motion: Mathew Levi moved and Barbara Winkler seconded a motion to approve the January 27, 2009 Board of Director's meeting minutes. Motion Carried.	Motion Carried: January 2009 Board Minutes Approved
Treasurer's Report	Motion: Barbara Winkler moved and Anita Parran seconded a motion to approve the October 2008 and November 2008 Unaudited Financial Statements as presented. Motion Carried.	Motion Carried: October and November 2008 Unaudited Financial Statements Approved
Michael Haseltine Support Service Highlights	<p>In lieu of an agency presentation, Michael Haseltine, Deputy Director made a presentation about the extracurricular activities of Staff. EITAS encourages, not requires, Staff to participate in activities outside their regular job and Mr. Haseltine thought the Board would find these extracurricular activities that staff are involved in interesting.</p> <ul style="list-style-type: none"> • Nancy Nicolaus, Support Specialist is involved with The ARC. The ARC is trying to reorganize in Missouri and Ms. Nicolaus is taking responsibility, on a State level, in trying to support The ARC in coming back into Missouri. ARC represents a national advocacy network for persons with mental retardation and developmental disabilities. 	

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<p>Michael Haseltine Support Service Highlights Continued</p>	<ul style="list-style-type: none"> • Katherine Sterrett, Support Specialist was invited to participate in a transition project as Missouri was found to be lacking in good quality transition services. And, that transition was from school base to adult base services. Mrs. Sterrett has been involved in two statewide trainings and is currently working with two local school districts. Part of the work this group is trying to accomplish is to build coalitions within the community, by identifying community providers and doing some community mapping around the districts. They are also looking at employment first instead of looking at a person with a developmental disability belonging always in a sheltered workshop, as they may not need to be there. • Tracy Mauk, Support Specialist is on two Person Centered planning groups. One planning group is trying to develop statewide guidelines for a Person Centered Plan. The other group, also involved in Person Centeredness that Mrs. Mauk is involved in represents the transition of people with a co-existing conditions, mainly mental health plus a developmental disability diagnosis, and trying to get these people a plan that is more Person Centered rather than a treatment plan. • Frank Bowerman, Support Coordinator is very interested in inclusive recreation. Mr. Bowerman sits on an advisory committee for the Kansas City Parks and Recreation. The committee is looking at ways to market, plan and make the park more sustainable for persons with any disability to be able to participate in all the recreational activities offered at the Kansas City parks. To participate in an inclusive manner not a segregated manner. • Andre Linville, Support Coordinator is on a statewide committee that looks at service monitoring. Ms. Linville's committee is currently in the process of developing policy and procedures for monitoring of services, as well as, develop a checklist so that monitoring is consistent statewide. • Kristen Yates, Support Coordinator is very much involved in Developmental Disability Awareness month which is in March. Ms. Yates works on ways to make the Kansas City community aware that persons with developmental disabilities are 	<p>Information</p>

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<p>Michael Haseltine Support Service Highlights Continued</p>	<p>our friends, neighbors and work colleagues. Ms. Yates also is involved with another group that involves parents and other service coordinators and they are working on revamping and improving our own Person Centered Program (PCP).</p> <ul style="list-style-type: none"> • Patti Phillips, Service Coordinator Supervisor is working with the Comprehensive Mental Health Services to work and bring services together for people who have co-existing conditions. This opportunity came out of the Mental Health Stakeholders group of which Jake Jacobs is a part of. • Jake Jacobs, our Executive Director has served on countless local, county and statewide committees. To share a few of the most recent the list would include: <ol style="list-style-type: none"> 1. Missouri Housing Transformation Group which is a statewide committee. 2. Mr. Jacobs has just been appointed to the Missouri Medicaid Waiver Group. A state committee that reviews eligibility and criteria for Medicaid Waiver as Missouri goes forward. 3. Missouri Fiscal Review Process Committee. A state group that sends auditors into various agencies throughout the State and inspects how the agency is doing Medicaid services and to see if the agency is meeting Medicaid guidelines. 4. Mr. Jacobs is also state treasurer for the Missouri Association of County Developmental Disability Services (MACDDS). <p>In closing, Mr. Haseltine shared that he is also serves on several committees that include:</p> <ul style="list-style-type: none"> • The Mayor's Committee for People with Developmental Disabilities. This committee provides a wide range of information about supports and services for persons with disabilities to the Mayor. • American Association of Intellectual and Developmental Disabilities Committee for Missouri's Board of Director's and as part of that have been assigned to the Congress on Disability Policy. 	<p>Information</p>

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<p>Michael Haseltine Support Service Highlights Continued</p> <p>Aaron Martin Update on Recycling Center</p> <p>Committee Reports Property Committee</p>	<ul style="list-style-type: none"> • Missouri Employment Team. A new statewide employment networking team that will be looking at how the State can develop a cohesive process for insuring persons are employed in the community, that their needs are met and that they are supported in their choice of employment. <p>Aaron Martin, Executive Director for Foundation Workshop, Inc. came before the Board and thanked Members for their support in getting the Recycling Center off the ground. It has been about four months since the grand opening and Mr. Martin implied that from an agency perspective the operation is a huge success. The Recycling Center is open six days a week and a minimum wage is paid to the employees. A high level of community interaction can be found daily and the profile of the agency has been raised in the Grandview community. The only downside has been the economic crash which has affected prices for recycled material drastically. Before the crash, corrugate was selling for \$130.00 a ton and now it is selling for \$20.00 or less a ton.</p> <p>Bill Anderson, Property Committee Chair opened his report about the February 18, 2009 Property Committee meeting by sharing the Rebecca Case, Executive Director for Developing Potential, Inc. came before the Committee to ask for financial assistance for new leased space cost and possible renovation cost of said space in the Lee's Summit area because the lease on the space they have been renting will expire in March of 2009.</p> <p>Following Ms. Case's presentation the Committee agreed to study the findings and materials submitted on the newly proposed leased space in Lee's Summit and then have Jake Jacobs, Executive Director follow-up with Ms. Case on any recommendations or decisions.</p> <p>Marvin Blake, Facilities and Maintenance Coordinator presented his monthly report on all Eitas facilities and no major problems were reported. The newly renovated White Oaks facility is almost complete and residents will soon be moving into their new rooms so</p>	<p>Information</p>

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<p>Committee Reports Property Committee Continued</p>	<p>renovation on the older half of the White Oaks residence can begin.</p> <p>Following Mr. Blake's report the Property Committee went into Closed Session to discuss real estate issues. There were no decisions or comments to report from the Closed Session.</p>	
<p>Committee Reports Planning & Services Committee</p>	<p>Barbara Winkler, Planning & Services Committee Chair opened her report by sharing that many of the things that Michael Haseltine presented earlier in the evening were discussed at the Committee meeting. Nancy Nicolaus and Patti Phillips presented their reports to the Committee and stated that things were going smoothly in the areas that they respectively supervise. Ms. Phillips did report that EITAS is providing service to 360 people and that there is a wait list of 154 people.</p> <p>March is Developmental Disability Awareness month. Jake Jacobs reported that EITAS has secured seven billboards to promote awareness throughout the Greater Kansas City area in addition to developing a number of other activities during the month.</p> <p>In closing, Mrs. Winkler stated that Mr. Jacobs had reported to the Committee that he has been in contact with the UMKC School of Dentistry and is working with the school to visit our facilities with a dentist and hygienists. The practice of dental care and hygiene has been lacking amongst people with developmental disabilities and Mr. Jacobs hopes to change that.</p>	
<p>Executive Director's Report</p>	<p>Jake Jacobs, Executive Director spoke of highlights from his February 2009 Executive report already submitted. Mr. Jacobs opened by sharing that the funding EITAS was deriving from the stimulus package for four new buses fell through and was diverted to another program that EITAS is not eligible for. Fortunately, EITAS had budgeted for this and is currently taking bids on six new buses. With these new buses more people will be</p>	

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<p>Executive Director's Report Continued</p>	<p>able to be served and new routes can be established.</p> <p>As to the second Service Coordination team EITAS has completed interviews and is about to make an offer to one of the candidates for the position of Service Coordinator Supervisor soon.</p> <p>The new Nova Center renovation is progressing well and should be completed within two months. Once Nova Center has relocated to this new facility, EITAS will begin the remodel on the Foundation Workshop campus.</p> <p>As to the new Missouri State Budget, Governor Nixon's recommended budget cuts for DMH came in well under what the Missouri Senate and House wanted. The Governor is requesting 3% cut in core programs, but increases in funding for Medicaid Waiver services and sheltered workshops. Nixon is also counting on some \$800 million in federal stimulus dollars to balance out his budget, but details of the stimulus package have yet to be revealed.</p> <p>Mr. Jacobs shared with Board members pictures of the billboards contracted to go up around Jackson County in EITAS's effort to promote Developmental Disability Awareness month. The billboards will also tie in with a publicity blitz about DD that should bring more awareness of DD issues and EITAS's involvement in them.</p> <p>The Habitat for Humanity playhouse project is going well and staff has planned to work on the playhouse. The playhouse will have the look of a fairytale castle. Application has been made to have a float in the St. Patrick's Day parade on March 17 and if approved, EITAS will have the playhouse on the float. Upon completion of the playhouse it will be on display at 8508 Hillcrest before going to Crown Center in April to be on display with all the other Habitat playhouses.</p>	<p>Information</p>

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<p>Executive Director's Report Continued</p>	<p>EITAS is in the process of applying for the 2009 Missouri Elderly and Handicapped Transportation Assistance Program Grant (MEHTAP). In 2008 about \$54,000 was received to help with DOT expenses, but we have been told that could be cut this year.</p> <p>In closing, Mr. Jacobs reminded Members of additional material in their packets for their review and study. One item included an old Sunshine Center contract that evoked questions from members and a brief discussion</p> <p>Motion: Rosetta Robins moved and Bill Anderson seconded a motion to have the EITAS attorneys study the Sunshine Center contract and advise the Board of their findings. Motion Carried.</p>	<p>Information</p> <p><u>Motion</u> Sunshine Center contract to be reviewed by EITAS attorneys. Motion Carried</p>
<p>New Business</p>	<p>None.</p>	
<p>Old Business</p>	<p>None.</p>	
<p>Public Comment</p>	<p>Diane Mack, parent and owner of an ISL called Mulberry Street came before the Board to say that she would like the Board to use the Camp Scholarship revenue towards YMCA or other related type memberships. The recipient of the membership could then use the facility all year long as compared to contributing to a one week summer camp.</p>	
<p>Adjournment</p>	<p>There being no further business the meeting was adjourned at 6:50 PM.</p> <p>Respectfully submitted,</p> <p>Rosetta Robins Board Secretary</p>	