

**Developmental Disability Services of Jackson County ~ eitas
 Planning & Services Committee Meeting
 March 17, 2010**

Topic/Issue	Minutes	Summary of Action Taken or Pending
Attendance	Barbara Winkler, Janet Ridder and Rosetta Robins, Board Members. Patti Phillips, Kathy Sterrett, Nancy Nicolaus, Jake Jacobs and Kathleen Ganaden, Staff. Guests: Doris Weber and Bob Adams.	
Call to Order	Barbara Winkler, Planning and Services Committee Chair called the meeting to order at 5:21 PM at the Administrative offices of Developmental Disability Services of Jackson County, 8508 Hillcrest, Kansas City, Missouri	
Program Update Support Specialists	<p>Nancy Nicolaus, Support Specialist Supervisor opened her monthly report by sharing information regarding a new contract requirement regarding providers and their requirement to notify Eitas when they are considering firing an employee. The contract requires that Eitas be notified of the proposed termination so Support Services can intervene in an effort to resolve the problem and save the employee from being released.</p> <p>The Support Services team has been monitoring the use of Missouri Quality Outcomes and up grading disability language.</p>	Information
Program Update Service Coordination	Patti Phillips. Service Coordination Supervisor of Team I opened her report by sharing that in December 2009 the Service Coordination teams billed \$163,138 and in January 2010 \$172,311 for services provided. The variance in amounts billed was due to the holidays and winter weather.	

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<p style="text-align: center;">Old Business Mission & Vision Statements Continued</p>	<p>Value Statements to present to the Board will be the following:</p> <ul style="list-style-type: none"> • ...will advocate for a wide range of services and funding to meet the needs of persons with developmental disabilities. • ...will promote a culture of inclusion and individualized supports. • ...will support individuals with developmental disabilities through cutting-edge programs and empowered staff and providers. • ...will provide the highest quality of supports and services by listening to the people it supports and the people who know them best. • ...will support people to be active, full members of their communities. • ...will be a Missouri leader in developing, supporting and furthering a community free of attitudinal and physical barriers and where persons with developmental disabilities participate in the full, rich life of their community without fear and prejudice. • ...will conduct itself with integrity, propriety and honesty in carrying out the Board's mission, values and responsibilities. • ...will seek to insure the health, safety and quality of life for the persons we support through proactive oversight of the programs we fund. • ...will, whenever possible, leverage its resources to enhance funding and forge local, state and federal partnerships to expand available funding and services for individuals with developmental disabilities. 	<p style="text-align: center;">Information</p>

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<p>Old Business Lifecare Planning Recommendations</p>	<p>This is a follow-up discussion on the LifeCare Planning presentation by Doris Weber last January. Highlights of that presentation are that Doris Weber, the founder and present Executive Director, has approached Eitas for funding support to hire new staff to eventually take over the program from Doris. The program is very small and barely self-supporting, but provides a very valuable service to the community and would cause several families hardships – now and in the future if it were to go out of business. The proposed plan is for Ms. Weber to advertise for and hire a staff member who can be trained to eventually take over her duties and perpetuate the service of LifeCare Planning. Ms. Weber is not requesting funding for benefits of any kind. In addition, expanding staff would necessitate the need for more office space as she is currently working out of small donated space barely adequate for one person. Ms. Weber is requesting an in-kind donation of office space and utilities plus funding of \$32,000 base salary plus payroll taxes.</p> <p>However, before taking this into consideration there are issues for Eitas to address. Namely:</p> <ul style="list-style-type: none"> • Tax levy funding cannot be used to support any of its activities – Eitas would need to look at funding from Service Coordination income. • What type of long-term commitment would this mean for Eitas beyond the first year? • LifeCare Planning provides services beyond Jackson County – across Missouri and even on the Kansas side. Traditionally Eitas has chosen to 	<p>Information</p>

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<p style="text-align: center;">Old Business Lifecare Planning Recommendations Continued</p>	<ul style="list-style-type: none"> • not fund any services outside Jackson County with tax levy dollars; but would we could do so with Service Coordination income, or require they limit services only to Jackson County? • Would Eitas look at eventually incorporating these services into its array of services for Jackson County residents? • How would Eitas interact with the LifeCare Board of Directors? • Lifecare Planning also provides mental health services and services to people without developmental disabilities. <p>Committee members support LifeCare Planning and the invaluable services it provides, but before any decisions are made it was decided that the Board needs to decide upon a policy on how Service Coordination monies are to be used. Secondly, to provide services only within Jackson County as that is our mandate and no other counties unless other SB40 counties in Missouri agree to come together and support these services. To also take under consideration, LifeCare Planning becoming a not-for-profit subsidiary of Eitas. In closing, there was a consensus to support LifeCare Planning, but before any commitment further discussion regarding all issues raised need to be researched and investigated before coming to a conclusion.</p>	<p>Information</p>
<p>Public Comment</p>	<p>Bob Adams inquired if there was going to be a annual dinner this year. Barbara Winkler replied that the Annual Board Meeting and Awards Presentation is scheduled for April 27 at the Hilton Garden Inn.</p>	

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<p>Closed Session</p>	<p>Motion: Barbara Winkler, Member moved that the Developmental Disability Services of Jackson County Property Committee go into closed session pursuant to the Missouri Revised Statues 610, Subsection 610.021 to discuss contract negotiations at 6:24 PM. Rosetta Robins, Member seconded the motion. Motion Carried.</p> <p>There was no decision to report from the Closed Session.</p> <p>There being no further business the meeting was adjourned at 6:51 PM.</p> <p>Respectfully submitted,</p> <p>Staff</p>	<p>Motion: Barbara Winkler, Member moved that the Developmental Disability Services of Jackson County Property Committee go into closed session pursuant to the Missouri Revised Statues 610, Subsection 610.021 to discuss contract negotiations at 6:24 PM. Rosetta Robins, Member seconded the motion. Motion Carried.</p>