

Developmental Disability Services of Jackson County ~ EITAS
Planning & Services Committee Meeting
 April 15, 2009

Topic/Issue	Minutes	Summary of Action Taken or Pending
Attendance	Don Saxton, and Barbara Winkler, Board Members. Jake Jacobs, Michael Haseltine, Absent: Rosetta Robins. Nancy Nicolaus, Patti Phillips, Catherine Sterrett and Kathleen Ganaden, Staff. Guest: Bob Adams.	Information
Call to Order	Barbara Winkler, Planning and Services Committee Chair called the meeting to order at 5:30PM at the Administrative offices of Developmental Disability Services of Jackson County, 8508 Hillcrest Road, Kansas City, Missouri.	
Program Update - Nancy Nicolaus	<p>Nancy Nicolaus, Support Services Supervisor opened her monthly report by sharing that the Support Specialists have completed 8 of the 24 quarterly reports. With their new portable printers the report is completed on site making the process more efficient for all concerned.</p> <p>Ms. Nicolaus has also been reviewing applications for the Admin Asst. position that will become available upon the departure of Sylva Stevenson in May. Applications for an intake person are also being collected. Weekly meetings with Bob Rice at DOT are continuing as it is proving to be beneficial for all involved. Drivers can ask questions about a rider and learn how to handle the situation with a person centered approach. Transportation in-takes can also be discussed as a group working out any problems together.</p>	
Program Update - Patti Phillips Catherine Sterrett	<p>Patti Phillips, Service Coordinator Supervisor began her report by stating there are 222 people on the waiting list. Each Service Coordinator is handling 36 cases. In February 2008, Service Coordinators billed 1139 hours or an average of 114 hours per Service Coordinator. February 2008 total billing was \$102,600.</p> <p>Catherine Sterrett, former Support Specialist, new Service Coordinator Supervisor was also at the table and let the Committee know she was appreciative of the new opportunity and anxious to start her new duties in May.</p>	

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New Business	None.	Information
Old Business	Jake Jacobs, Executive Director shared that he was interviewed by Steve Penn of the Kansas City Star. The article is scheduled to appear in the upcoming Saturday paper.	
Public Comment	There being no further business the meeting was adjourned at 5:44 PM.	
Adjournment	Respectfully submitted, Staff	