

**Developmental Disability Services of Jackson County ~ eitas
 Planning & Services Committee Meeting
 April 21, 2010**

Topic/Issue	Minutes	Summary of Action Taken or Pending
<p>Attendance</p> <p>Call to Order</p> <p>Program Update Support Specialists</p>	<p>Barbara Winkler, Tom Davis and Rosetta Robins, Board Members. Absent: Janet Ridder and Robbie Makinen. Patti Phillips, Kathy Sterrett, Nancy Nicolaus, Kathy Marlatt, Jake Jacobs and Kathleen Ganaden, Staff. Guest Bob Adams.</p> <p>Barbara Winkler, Planning and Services Committee Chair called the meeting to order at 5:34 PM at the Administrative offices of Developmental Disability Services of Jackson County, 8508 Hillcrest, Kansas City, Missouri.</p> <p>Nancy Nicolaus, Support Specialist Supervisor opened her monthly report by sharing information that her team has been busy doing quarterly reports with the agencies. Using the tools learned from Transforming Teams has been very helpful as it discloses that we have shared values and visions with the agencies. It also provides information as to whether additional consultation with the agency is warranted.</p> <p>The Support Specialist team has also learned that the workshops are going through audits by the Missouri Department of Education. Today we are seeing more of a philosophical departure and more emphasis on the workshop being a model of support, encouragement and meaningful days. It has also been made clear by the Department of Education that they are not going to fund any time in the workshop that is not directly work related.</p>	<p style="text-align: center;">Information</p>

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<p data-bbox="136 407 422 526">Program Update Support Specialists Continued</p> <p data-bbox="121 836 436 911">Program Update Service Coordination</p>	<p data-bbox="489 412 1629 578">Gentle Teaching continues to evolve with the next session scheduled for May. Mentor meetings continue monthly and mentors now number 40. MACDDS and other agencies have expressed an interest in Gentle Teaching and Dr. McGee is scheduled to make a presentation at the MACDDS conference.</p> <p data-bbox="489 630 1596 792">To date, 249 people from 39 agencies have been trained about Gentle Teaching (GT). To become a GT mentor a person must fully embrace Gentle Teaching, and participate in 2-1 week training sessions, and attendance to the monthly meetings where issues are discussed and the training continues.</p> <p data-bbox="489 844 1602 963">Patti Phillips, Service Coordination Supervisor for Team I opened her monthly report by sharing that both teams billed \$207,858 for February and \$224,810 for the month of March 2010.</p> <p data-bbox="489 1015 1602 1177">Team I is losing a Service Coordinator who has elected to pursue other employment. This person's caseload is being divided between the two teams – some permanently and others temporarily. Interviews for a new Service Coordinator will begin soon.</p> <p data-bbox="489 1229 1591 1347">Amber Weyrauch has returned from maternity leave and the team is happy to have her back. The team did an amazing job with keeping up the people she supports.</p>	<p data-bbox="1755 407 1913 435">Information</p>

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<p style="text-align: center;">Program Update Service Coordination Continued</p>	<p>Kathy Sterrett, Service Coordination Supervisor for Team II presented her monthly report by sharing the Service Coordinators had a great opportunity in taking two mornings of sign language classes and basics of communication. Several have discussed meetings they had after the classes and how they felt more connected with people who use sign language rather than having no understanding.</p> <p>In closing, Mrs. Sterrett shared that the current waitlist has 151 people on it.</p> <p>Mr. Jacobs interjected that interviewing for the third team Service Coordination Supervisor is scheduled to begin in May.</p> <p>Mr. Jacobs inquired as to whether the new Deputy Director, Kathy Marlatt had anything to add to the Service Coordination report. Mrs. Marlatt replied that she felt she had a good idea of what is going on and what she needs to focus on. Mrs. Marlatt is scheduling brief orientation meetings with all eitas staff so she can get to know them and they her. Also, any needs the staff may need of her as Deputy Director.</p> <p>Continuing Mrs. Marlatt stated that she and Mr. Jacobs have been meeting regularly and one of the items discussed is to strengthen the systems in Service Coordination. There are some areas that need to be strengthened, but many good areas that can continue to function well.</p>	<p style="text-align: center;">Information</p>

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<p>New Business</p>	<p>Mr. Jacobs shared that because eitas is doing targeted case management, eitas has to become accredited. There are two standards for companies like eitas. One is CARF (Commission on Accreditation of Rehabilitation Facilities) and the other is CQL (Center Quality Leadership). Eitas has selected CQL as it is more person centered and focused on the individuals. Monies have been set aside to begin this process and Nancy Nicolaus will spear head the project. A timeline and details will be forthcoming.</p> <p>Rosetta Robins, Board Secretary requested a picture of the eitas employee workforce and those agencies presenting monthly at board meetings. A spectrum of the diversity with hiring of employees containing information on the gender, race, disability status and other related characteristics.</p> <p>Jake Jacobs, Executive Director shared that previously the committee had discussed reimbursement for agencies during a snow storm and how that was not a precedent to set, but that he does have concerns with the current economic situation with the lapse in funding that the workshops sometime suffer when DESE runs out of money. Eitas could possibly assist them with this lapse in funding. Traditionally, there is eitas funding left over from monies allocated for the workshops as they have not used all monies. Mr. Jacobs plans to meet with the workshops to see how this could possibly be accomplished. Committee members felt that this idea was a worthwhile endeavor.</p>	<p>Information</p>

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<p>Public Comment</p> <p>Committee Moves Into Closed Session</p> <p>Reopen Committee Meeting</p>	<p>Bob Adams, parent shared a story about his daughter and a wheel-chaired bound neighbor, and how they interacted independently in a positive manner. Mr. Adams wanted to share the story because of Eitas' dedication and commitment to have persons with disabilities be as independent and part of the community as they can be.</p> <p>Motion: Barbara Winkler, Board President moved that the Developmental Disability Services of Jackson County Property Committee go into Closed Session pursuant to the Missouri Revised Statues 610, Subsection 610.021 to discuss contract negotiations at 6:03 PM. Rosetta Robins, Board Secretary seconded the motion. Motion Carried.</p> <p>Motion: Tom Davis, Board Vice-President moved to reopen the Committee meeting at 6:17 PM. Rosetta Robins, Board Secretary seconded the motion. Motion Carried.</p> <p>There was no business to report or decisions made from the Close Session.</p> <p>Respectfully submitted,</p> <p>Staff</p>	<p>Information</p> <p>Motion: Barbara Winkler, Board President moved that the Developmental Disability Services of Jackson County Property Committee go into Closed Session pursuant to the Missouri Revised Statues 610, Subsection 610.021 to discuss contract negotiations at 6:03 PM. Rosetta Robins, Board Secretary seconded the motion. Motion Carried.</p> <p>Motion: Tom Davis, Board Vice-President moved to reopen the Committee meeting at 6:17 PM. Rosetta Robins, Board Secretary seconded the motion. Motion Carried.</p>