

**Developmental Disability Services of Jackson County ~ eitas  
 Planning & Services Committee Meeting  
 May 19, 2010**

Topic/Issue	Minutes	Summary of Action Taken or Pending
<b>Attendance</b>	Don Saxton, Betty Sharp, Barbara Winkler and Tom Davis, Board Members. Absent: Janet Ridder, Rosetta Robins and Robbie Makinen. Nancy Nicolaus, Kathy Marlatt, Jake Jacobs and Kathleen Ganaden, Staff. Guest: None.	
<b>Call to Order</b>	Barbara Winkler, Planning and Services Committee Chair called the meeting to order at 5:37 PM at the Administrative offices of Developmental Disability Services of Jackson County, 8508 Hillcrest, Kansas City, Missouri.	
<b>Program Update Support Specialists</b>	Nancy Nicolaus, Support Specialist Supervision opened her monthly report by sharing that Gentle Teaching with Dr. John McGee is taking place this week with 38 participants. People from other organizations like Mocsa, and Hospice are participating in the week long session.	Information
	Ms. Nicolaus also shared that the Department of Elementary and Secondary Educations (Missouri) DESE have been visiting area workshops to search for any OSHA violations. DESE is also urging workshops to be more business oriented instead of a supportive place for employees	
<b>Program Update Service Coordination</b>	Kathy Marlatt, Deputy Director presented the Service Coordination report by sharing that the Service Coordinators had created a video titled "The Day in the Life of a Service Coordinator" for all departments moving to 8511. The video is a tool used in planning so that people providing supports have an understanding of what a person does in their typical day and the level of quality	



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<b>New Business Continued</b>	<p>announced to all licensed providers via email and/or letter. In the concept paper stage eitas is looking at proposals for new services never provided in Jackson County before.</p> <p>July 2010 – The funding application is published on the eitas website and made available as a hard copy for anyone requesting it. Applications must be completed and all accompanying documents must be turned-in to eitas by the deadline date.</p> <p>In closing, Mr. Jacobs announced that the June Board meeting will take place at the eitas Division of Transportation (DOT).</p>	Information
<b>Old Business</b>	None.	
<b>Public Comment</b>	None.	
<b>Adjournment</b>	<p>There being no further business the committee adjourned at 6:03 PM.</p> <p>Respectfully submitted,</p> <p>Staff</p>	