

Developmental Disability Services of Jackson County ~ eitas
Property Committee Meeting
May 19, 2010

Topic/Issue	Minutes	Summary of Action Taken or Pending
<p>Attendance</p> <p>Call to Order</p> <p>Update on Properties – Marvin Blake</p>	<p>Tom Davis, Barbara Winkler, Don Saxton and Betty Sharp, Board Members. Absent: Robbie Makinen. Marvin Blake, Nancy Nicolaus, Kathy Marlatt, Jake Jacobs and Kathleen Ganaden, Staff. Guest: Ken Slagle and Brian Hogan.</p> <p>Tom Davis, Property Committee Chair opened the meeting at 5:08PM at the Administrative offices of Developmental Disability Services of Jackson County located at 8508 Hillcrest, Kansas City, Missouri.</p> <p>Marvin Blake, Properties and Maintenance Coordinator came before the committee and presented his monthly report. Mr. Blake opened his report by sharing that renovations are coming along nicely on the third floor at 8511 Hillcrest and the move should take place as planned on May 26th.</p> <p>The United Cerebral Palsy (UCP) Southwood property is at about 50% complete and all other properties are under basic maintenance and repair.</p> <p>Jake Jacobs, Executive Director interjected and reiterated that the third floor renovation at 8511 is coming along nicely. Mr. Jacobs has been working on a number of projects including gathering bids for new copiers and fax machines, figuring out what furniture will fit and can be utilized and which will not and new furniture has to be ordered. Mr. Jacobs has also been gathering bids for building signage and looking at updating a 1985 telephone system.</p>	<p style="text-align: center;">Information</p>

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<p>Old Business Continued</p>	<p>this evening's meeting Blue Valley presents a new plan to the committee involving the building of a 50' x 80' or 80' and 80' prefab building that would enabling them to redistribute items within their facility thus eliminating the stress on the floor.</p> <p>Blue Valley would like to use the monies that were set aside last year to remove the walls, but not used, to now hire an architect to advise them about the proposed prefab building and, if feasible, present drawings for such.</p> <p>Tom Davis, Board Secretary questions the November 2009 structural engineer report supplied by Blue Valley. Namely, "However, the forklift truck loaded with a container or pallet in excess of 300 pounds exceeds the design load capacity of the concrete floor system and should not be allowed on the structural floor slab". Mr. Davis suggests that Blue Valley obtain another structural engineer report.</p> <p>Mr. Jacobs interjected that he remembered there was about \$37,000 set aside last Fall for the wall removal. But, before any architect is brought in and a building is added a search needs to be completed as there is a city right of way going through the proposed expansion.</p> <p>Also, before any expansion is considered preliminary costs for a concrete pad, prefab building and related costs must be estimated and studied thoroughly.</p>	<p>Information</p>

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<p>Public Comment</p> <p>Adjournment</p>	<p>None.</p> <p>There being no further business the meeting was adjourned at 5:36 PM.</p> <p>Respectfully submitted,</p> <p>Staff</p>	<p>Information</p>