

Developmental Disability Services of Jackson County ~ EITAS
Planning & Services Committee Meeting
 June 17, 2009

Topic/Issue	Minutes	Summary of Action Taken or Pending
Attendance	Barbara Winkler, Bill Anderson and Rosetta Robins, Board Members. Jake Jacobs, Nancy Nicolaus, Catherine Sterrett, Patti Phillips and Kathleen Ganaden, Staff. Guest: Bob Adams.	Information
Call to Order	Barbara Winkler, Planning and Services Committee Chair called the meeting to order at 5:13 PM at the Administrative offices of Developmental Disability Services of Jackson County, 8508 Hillcrest Road, Kansas City, Missouri.	
Program Update – Support Services Nancy Nicolaus	<p>Nancy Nicolaus, Support Services Supervisor opened her report by sharing that the third Support Specialist position and Information/In-Take position had been posted. The In-Take position will be doing eligibility applications and will have a thorough background in developmental disabilities and County criteria.</p> <p>Preparations are being made for the week of July 20th when Dr. John McGee returns. The Gentle Teaching program currently has 31 mentors. The program is receiving a lot of positive feedback and when Dr. McGee returns the week of August 31, 2009 plans will be made for 2010 sessions.</p> <p>Support Specialist, Tracy Mauk is continuing her involvement in the statewide Person Centered training program and Ms. Nicolaus is involved in a local network that supports the blind and deaf.</p>	
Service Coordination Patti Phillips	<p>Patti Phillips, Service Coordinator Supervisor opened her monthly report by sharing that in April, 1158 hours were logged which averages 116 hours per Service Coordinator and \$96,954 was billed.</p> <p>Service Coordinators are attending conferences, reaching out at community events by manning information tables and attending Gentle Teaching sessions, if they had not done so previously. At the Service Coordination bi-weekly staff meetings they are bringing in</p>	

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Program Update - Patti Phillips Continued	outside speakers when possible. This past week Rick Caplan of Universal Design Housing network, a program of Coalition for Independence, spoke at their meetings	Information
Service Coordination - Catherine Sterrett	In Kathy Sterrett's monthly report she shared some individual information about the new Service Coordinators that have recently started and/or will start this month. The new coordinators are in training and have been shadowing other coordinators from the first team. By the end of June, there will be six new Service Coordinators which will reduce the wait list by taking 168 people off the list, once training has been completed.	
Board Retreat Discussion	Jake Jacobs, Executive Director asked committee members for their thoughts about the recent retreat. Members responded that the retreat was acceptable, but a bit long. Also, they had hoped to hear more about national trends and what other SB40 Boards are doing.	
Old Business	None.	
New Business	Jake Jacobs shared that plans are under way for the Annual Board and Awards Presentation for 2010. Changes have been discussed so no one will be turned away. Mr. Jacobs encouraged committee members to share any thoughts that they would like to see.	
Public Comment	None	
Adjournment	There being no further business the meeting was adjourned at 5:53 PM. Respectfully submitted, Staff	