

Developmental Disability Services of Jackson County ~ EITAS

Property Committee Meeting

June 17, 2009

Topic/Issue	Minutes	Summary of Action Taken or Pending
Attendance	Tom Davis, Bill Anderson, Matthew Levi, Barbara Winkler, Don Saxton and Rosetta Robins, Board Members. Jake Jacobs, Nancy Nicolaus, Catherine Sterrett, Marvin Blake and Kathleen Ganaden, Staff. No guests.	
Call to Order	Bill Anderson, Property Committee Chair called the meeting to order at 4:30 PM at the Administrative offices of Developmental Disability Services of Jackson County, 8508 Hillcrest Road, Kansas City, Missouri.	
Update on Properties	Marvin Blake, Facilities and Maintenance Coordinator shared that he has been meeting with all vendors and providers for the 8511 Hillcrest property. In his opinion, some vendors will be retained and others not. Verification of vendor's insurance information is in process. Utilities and security are ready to be switched over.	
	Mr. Blake has also been focusing on Developing Potential, Inc. properties with monies already budgeted. Mr. Blake reported no major problems with other eitas facilities.	
8511 Hillcrest Update	Jake Jacobs, Executive Director shared with Committee Members that on Friday, June 19, 2009 the loan for the 8511 and 8513 Hillcrest Road properties will be signed and the title closing is scheduled for Monday, June 22, 2009.	
	Mr. Jacobs has met with three architects to get bids on the redesign of the third floor. Bids should be in shortly and once an architect is chosen, plans for finalizing the office layout and soliciting bids from contractors can begin. One tenant at 8511 wants to remain, but because they have had to consolidate to a almost closet size space it has been decided that the tenant will vacate by July 1, 2009.	
IBS Industries, Inc.	Stan Shurmantine of IBS Industries provided the requested environmental report that indicated no problems at the new Independence IBS recycling property. Mr. Jacobs discussed accessibility problems at this location with Mr. Shurmantine and	

Information

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May 20, 2009

Topic/Issue		Summary of Action Taken or Pending
<p>IBS Industries, Inc. Continued</p>	<p>Mr. Shurmantine agreed with Mr. Jacobs’s assessment and will work with Marvin Blake in getting the problems addressed. Mr. Jacobs was also concerned about the dropping off of employees at this site and Mr. Shurmantine agreed to work on a plan to correct the situation and submit plan to eitas for approval.</p> <p>Mr. Shurmantine’s request for funding of a new lawn mowing service that employs five persons with developmental disabilities will be taken to Committee for possible consideration, but as Mr. Jacobs explained being in the middle of the FY2009 funding cycle might prove difficult in finding additional funds. Mr. Jacobs is also concerned about training and safety procedures for persons hired to do the lawn mowing.</p>	
<p>New Business</p>	<p>None.</p>	
<p>Old Business Committee Moves Into Closed Session</p>	<p>Motion: Matthew Levi, Board President moved that the Developmental Disability Services of Jackson County Property Committee go into closed session pursuant to the Missouri Revised Statutes 610, Subsection 610.021 to discuss a real estate issues at 4:39 PM. Barbara Winkler, Member seconded the motion. Motion Carried.</p>	<p>Motion: Property Committee moves to go into Closed Session Motion Carried</p>
<p>Reopen Property Committee Meeting</p>	<p>Motion: Barbara Winkler, Member moved to reopen the meeting at 5:07 PM. Bill Anderson, Member seconded. Motion Carried.</p> <p>There were no decisions to report from the Closed Session.</p>	<p>Motion: For Committee to Reopen the Property Meeting. Motion Carried</p>
<p>Public Comment</p>	<p>None.</p> <p>There being no further business the meeting was adjourned at 5:09 PM.</p> <p>Respectfully submitted, Staff</p>	