

Developmental Disability Services of Jackson County - eitas

Board of Director's Meeting

June 23, 2009

Topic/Issue	Minutes	Summary of Action Taken or Pending
Attendance	Tom Davis, Don Saxton, Bill Anderson, Barbara Winkler and Matthew Levi, Board Members. Rosetta Robins, Becky Sandring and Anita Parran, Absent. Jake Jacobs, Earlene Clayton, Michael Haseltine, Catherine Sterrett, Nancy Nicolaus, Tracy Mauk and Kathleen Ganaden, Staff. Guests: Marilu Herrick, Louann Garrett, George Martin, Charlene Adams, Stan Shurmantine, Kelly Logan and Steve Brown.	
Call to Order	Matthew Levi, Board President called the meeting to order at 6:09 PM at the Administrative offices of Developmental Disability Services of Jackson County - eitas, 8508 Hillcrest, Kansas City, Missouri	
Meeting Minutes	Mr. Levi asked if there was a motion to approve the May 26, 2009 and June 6, 2009 Board of Director's minutes. Motion: Don Saxton, Member moved and Barbara Winkler, Member seconded a motion to approve the May 26, 2009 and June 6, 2009 meeting minutes. Motion Carried.	Motion: Approval of May 26, 2009 & June 6, 2009 Meeting Minutes Motion Carried.
Treasurer's Report - April & May 2009 Unaudited Financial Statements	<p>Jake Jacobs, Executive Director was asked to present the Treasurer's report as Anita Parran, Treasurer was absent. Mr. Jacobs opened his report by sharing that the Finance Committee had met earlier in the evening and reviewed the unaudited financial statements for April and May 2009 and no unusual transactions in the unaudited financial statements were found. The YTD Net Loss, including depreciation and gain on disposal of assets, for April is (\$465,221) and for May (\$605,848).</p> <p>Mr. Jacobs expressed concern about low cash levels due large expenditures made the first six months of the year. The large expenditures were primarily for Special Neighbors-White Oaks, the new Nova Center and the new buses. Due to the on-going economic situation eitas investments have really taken a beating. Therefore, the FY 2009 budget is being reworked and eitas will be looking at ways to delay some expenditures and hiring of administrative staff.</p>	

Board of Director's Meeting

June 23, 2009

Topic/Issue	Minutes	Summary of Action Taken or Pending
<p>Treasurer's Report - April & May 2009 Unaudited Financial Statements Continued</p>	<p>Taking all this under consideration and the anticipated 2010 state budget cuts, Mr. Jacobs foresees eitas not being able to be as generous, as before. Mr. Jacobs will send a letter out to providers advising them of such.</p>	<p>Information</p>
<p>Agency Report - Rainbow Center</p>	<p>Marilu Herrick, Executive Director for Rainbow Center opened her presentation by sharing that Rainbow is celebrating 32 years of service to people with developmental disabilities. Rainbow Center serves a wide range of disabilities ranging from mild to severe in nature. The day school program is available for children between three and 21 years old who do not fit into the mainstream and/or would benefit from an intensive therapy program. The small staff to student ratio (1:3) has strong emphasis on developing self-esteem, individualized programming and on-going training for staff.</p> <p>Rainbow Options I and Rainbow Options II were added to expand services to include day habilitation programming for adults with disabilities who have no vocational options after school years and do not qualify for supported employment or sheltered workshops. Again, a small client/staff ratio with a variety of interactive activities drama club, scrapbooking, quilting and origami. Rainbow Options facilities are currently serving 46 adults.</p> <p>Mrs. Herrick and staff expressed gratitude for the many ways of eitas support and training. Rainbow especially likes the Gentle Teaching program and credits the program for improving client/staff relations and staff retention.</p>	
<p>Committee Reports - Property Committee</p>	<p>Bill Anderson, Property Committee Chair shared that Marvin Blake, Facilities and Maintenance Coordinator made his monthly report to the committee. Mr. Blake stated that focus has been on properties with monies already budgeted. No facility maintenance problems were reported.</p>	

Board of Director's Meeting

June 23, 2009

Topic/Issue	Minutes	Summary of Action Taken or Pending
<p>Committee Reports - Planning & Services Committee</p>	<p>Barbara Winkler, Planning and Services Committee Chair shared that members received monthly reports from Support Services and Service Coordination Supervisors. Nancy Nicolaus, Support Services Supervisor shared that the third Support Specialist position and the new Information/In-Take position had been posted. Preparations are also being made for the week of July 20th when Dr. John McGee returns to do another Gentle Teaching program.</p> <p>Patti Phillips, Service Coordinator Supervisor of the first team of Service Coordinators shared that in addition to serving their clients the coordinators have been attending conferences, training and reaching out at community events. In April, 1158 hours were logged which averaged 116 hours per Service Coordinator.</p> <p>Kathy Sterrett, Service Coordinator Supervisor of the second team shared with members some individual information about the new coordinators that have recently started and/or will begin this month. Once orientation training is completed, the six new Service Coordinators will reduce the wait list by taking off 168 people.</p>	<p>Information</p>
<p>Executive Director's Report</p>	<p>Jake Jacobs, Executive Director stated that he had only a few things to add to his report already submitted.</p> <p>As previously shared, the old Carriage House has been on the market for \$150,000. An offer was received, but rejected. Eitas made a counter-offer and are awaiting an answer to that offer.</p> <p>A draft contract was received from Kansas City Parks and Recreation about the possibility of a greenhouse partnership. The contract is currently under review.</p>	

Board of Director's Meeting

June 23, 2009

Topic/Issue	Minutes	Summary of Action Taken or Pending
Executive Director's Report	<p>In closing, Mr. Jacobs shared that Preparations for the 2010 Funding Cycle are beginning. Concept Proposals for 2010 became available on June 15 and are due on July 10. Eitas will begin taking 2010 Funding applications July 1 with all applications due by September 3rd at 3:00 PM. A public notice has been posted in the paper as well as on the eitas website.</p>	Information
New Business	None.	
Old Business	None.	
Public Comment	<p>Stan Shurmantine, Executive Director for IBS Industries, Inc. shared that IBS had for the second year been the recipient of an award from the Department of Agriculture for being the number one workshop contractor of the year.</p> <p>Mr. Shurmantine introduced Kelly Logan of IBS staff who shared information about accompanying an IBS employee of many years, Mr. Steve Brown to Washington, D.C. Mr. Brown came to the microphone and shared his happiness about being able to go on the trip.</p>	
Adjournment	<p>There being no further business the meeting was adjourned at 6:31 PM.</p> <p>Respectfully submitted,</p> <p>Rosetta Robins, Board Secretary</p>	