

**Property Committee Meeting**

July 15, 2009

Topic/Issue	Minutes	Summary of Action Taken or Pending
<b>Attendance</b>	Barbara Winkler, Don Saxton and Rosetta Robins, Board Members. Tom Davis and Anita Parran, Absent. Jake Jacobs, Nancy Nicolaus, Catherine Sterrett, Marvin Blake, Patti Phillips, Michael Haseltine and Kathleen Ganaden, Staff. Guest: Bob Adams.	
<b>Call to Order</b>	Rosetta Robins, Board Secretary called the meeting to order at 4:40 PM at the Administrative offices of Developmental Disability Services of Jackson County, 8508 Hillcrest Road, Kansas City, Missouri.	
<b>Update on Properties</b>	Marvin Blake, Facilities and Maintenance Coordinator opened his report by sharing with Committee Members a mechanical drawing of the former Nova facility that Foundation Industries would like to renovate. Renovation costs are estimated to exceed \$50,000 so a formal bid process will be used.	<b>Information</b>
	Southeast Enterprises is preparing for their upcoming CARF inspection. Mr. Blake checked the facility thoroughly to make sure all mechanical and safety apparatus' are working and that the facility has all the proper paperwork pertaining to inspections.	
	The parking lot facility at 8511 is in need of repair. Cold patch filling of holes would only be temporary. Therefore, Jake Jacobs, Executive Director asked Mr. Blake to get updated bids for fixing the entire parking lot.	
	In closing, Mr. Blake stated that all other facilities are being maintained and are in good shape.	
<b>Architect Bids on 8511 Remodel</b>	Mr. Jacobs shared that he had contacted and met with four different architects in reference to the third floor remodel project at 8511 Hillcrest. Copies of the respective architectural bids were distributed to Members for review. Bids ranged from \$4,400 to \$45,300 as did the services offered. Following a discussion relating to the bids, 180° Urban Design and	

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<p><b>Architect Bids on 8511 Remodel Continued</b></p>	<p>Kaster Architects were selected for further review and possible hire.</p> <p>Mr. Jacobs stated that even though technically this is covered by our remodeling loan, which has been approved by Board, it is not technically in the budget so Mr. Jacobs would like the Committee to give its approval for Mr. Jacobs to move ahead and negotiate with the two selected architectural firms.</p> <p><b>Motion:</b> Barbara Winkler, Member moved and Rosetta Robins, Board Secretary second the motion for Jake Jacobs to fine tune and negotiate with 180° Urban Design and Kaster Architects and make the final decision to accept the bid of either firm. <b>Motion Carried.</b></p>	<p><b>Motion:</b> Barbara Winkler, Member moved and Rosetta Robins, Board Secretary second the motion for Jake Jacobs to fine tune and negotiate with 180° Urban Design and Kaster Architects and make the final decision to accept the bid of either firm. <b>Motion Carried.</b></p>
<p><b>New Business</b></p>	<p>Jake Jacobs shared that the City of Grandview did an appraisal of our property relating to the 2<sup>nd</sup> and 3<sup>rd</sup> Street Connector project and has made an offer of \$33,000 for the strip of land needed for that connector. As this is a government stimulus project a second appraisal was done by the government and it came close to the Grandview appraisal. Eitas attorneys have reviewed both appraisals and the offer, but want us to double check the proposed route and right of way through our property to make sure it correct before accepting the offer.</p>	
<p><b>Old Business</b></p>	<p>None.</p>	
<p><b>Public Comment</b></p>	<p>None.</p>	
<p><b>Committee Moves Into Closed Session</b></p>	<p><b>Motion:</b> Barbara Winkler, Member moved that the Developmental Disability Services of Jackson County Property Committee go into closed session pursuant to the Missouri Revised Statutes 610, Subsection 610.021 to discuss a real estate issues at 4:54 PM. Don Saxton, Member seconded the motion. <b>Motion Carried.</b></p>	<p><b>Motion:</b> Barbara Winkler, Member moved that the Developmental Disability Services of Jackson County Property Committee go into closed session pursuant to the Missouri Revised Statutes 610, Subsection 610.021 to discuss a real estate issues at 4:54 PM. Don Saxton, Member seconded the motion. <b>Motion Carried.</b></p>

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<p><b>Reopen Property Committee Meeting</b></p>	<p><b>Motion:</b> Barbara Winkler, Member moved to reopen the meeting at 5:24 PM. Don Saxton, Member seconded. <b>Motion Carried.</b></p> <p>There were no decisions to report from the Closed Session.</p>	<p><b>Motion:</b> Barbara Winkler, Member moved to reopen the meeting at 5:24 PM. Don Saxton, Member seconded. <b>Motion Carried.</b></p>
<p><b>Adjournment</b></p>	<p>There being no further business the meeting was adjourned at 5:25 PM.</p> <p>Respectfully submitted,</p> <p>Staff</p>	