

Developmental Disability Services of Jackson County - eitas

Board of Director's Meeting

July 28, 2009

Topic/Issue	Minutes	Summary of Action Taken or Pending
Attendance	Barbara Winkler, Betty Sharp, Rosetta Robins, Don Saxton, Janet Kidder, Tom Davis and Anita Parran, Board Members. Robbie Makinen, Absent. Jake Jacobs, Cheryl Strickland, Beth Bloom, Amanda Stasi, Aniko Adany, Earlene Clayton, Michael Haseltine and Kathleen Ganaden, Staff. Guests: Rebecca Case, Charlene Adams and Marian Guthrie.	
Call to Order	Tom Davis, Acting President called the meeting to order at 6:05 PM at the Administrative offices of Developmental Disability Services of Jackson County located at 8508 Hillcrest, Kansas City, Missouri.	
	Mr. Davis extended a warm welcome to newly appointed Board members: Betty Sharp, Janet Kidder and Robbie Makinen.	
Meeting Minutes – June 23, 2009 Board of Director's Minutes	Mr. Davis asked if there was a motion to approve the June 23, 2009 Board of Director's minutes. Motion: Barbara Winkler, Member moved and Don Saxton, Member seconded a motion to approve the June 23, 2009 Board of Director's meeting minutes. Motion Carried.	<p style="text-align: center;">Motion: Barbara Winkler, Member moved and Don Saxton, Member seconded a motion to approve the June 23, 2009 Board of Director's meeting minutes.</p> <p style="text-align: center;">Motion Carried</p>
Treasurer's Report – June 2009 Unaudited Financial Statements	<p>Anita Parran, Board Treasurer stated that in June the Finance Committee reviewed and presented to the Board the April and May 2009 Financial Statements, but overlooked asking for a motion to approve the April and May Financial Statements.</p> <p>Earlier this evening the Finance Committee met and reviewed the unaudited June 2009 Financial Statements. During June eitas received \$53,000 in protested taxes for 2007 and 2008. Total investments at the end of June were \$8.5 M. Total assets were \$33.4 M. In the Capital Expenditures Budget about \$2.3 M was spent on capital assets in June that included six new Ford buses and the 8511 Hillcrest property. The YTD Net Loss for June is <\$719,171> which was noted as being intentional due to the efforts to reduce reserves.</p>	

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<p>Treasurer's Report – June 2009 Unaudited Financial Statements Continued</p> <p>Agency Report – Developing Potential, Inc.</p>	<p>In closing, Ms. Parran shared that eitas received the federal stimulus payment of \$252,737 on July 1, 2009 and the payment will be reported on the July 2009 Financial Statements.</p> <p>Motion: The Finance Committee moves to accept the April, May and June 2009 Unaudited Financial Statements as presented. Motion Carried.</p> <p>Rebecca Case, Executive Director for Developing Potential opened her presentation before the Board by sharing that Developing Potential, Inc. (DPI) is a not-for-profit, CARF accredited program that has provided support services to adults with developmental disabilities in the Kansas City area since 1993.</p> <p>The mission of DPI is to provide day habilitation services to adults with developmental disabilities and support individuals with special needs to reach their full potential and achieve a dignified adult lifestyle. DPI supports people who generally do not qualify for sheltered workshops or supported employment due to challenging behaviors and/or the high level of supports they require.</p> <p>DPI is currently serving 96 persons at two different locations. DPI programs are divided into two main service areas: A Day Habilitation program and a Community Integration program. Staffing needs and costs are high due to the severity of disabilities of those served. Client's needs sometimes require a care ration of one staff to one client. Each person's personalized program is based on increasing independence in functional skill areas by identifying the individual's preferences.</p> <p>It is because of a strong commitment to clients and their families that DPI has launched a comprehensive fundraising campaign that will provide a new facility in Lee's Summit, an upgrade and expansion of its existing facilities, the establishment of a strong endowment and provisions for the long-term stability of DPI.</p>	<p>Motion: The Finance Committee moves to accept the April, May and June 2009 Unaudited Financial Statements as presented. Motion Carried.</p>

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<p>Committee Reports – Property Committee</p>	<p>Rosetta Robins, Board Secretary presented the Property Committee report by sharing that Marvin Blake, Facilities and Maintenance Coordinator came before the committee and made his monthly report. Mr. Blake shared information regarding the upcoming renovation of the former Nova facility that Foundation Industries would like to renovate.</p> <p>Mr. Blake is also getting updated bids for the fixing of the parking lot at 8511 Hillcrest.</p> <p>Jake Jacobs shared with the committee information about the architects who submitted bids for the third floor remodel at 8511 Hillcrest. Following a discussion, members selected two architectural firms for further review and possible hire.</p> <p>The Property Committee recommends and submits to the Board for approval: Motion: For Jake Jacobs, Executive Director to fine tune and negotiate with 180° Urban Design and Kaster Architects and make the final decision to accept the bid of either firm. Motion Carried.</p>	<p>Information</p> <p>Motion: For Jake Jacobs, Executive Director to fine tune and negotiate with 180° Urban Design and Kaster Architects and make the final decision to accept the bid of either firm. Motion Carried.</p>
<p>Committee Reports – Planning & Services Committee</p>	<p>Barbara Winkler, Member presented the Planning and Services report by sharing that the Committee received monthly reports from Support Services and Service Coordination Supervisors.</p> <p>For May, Service Coordinators billed 956 hours or \$85,572 for May.</p> <p>Jake Jacobs shared with the Committee that Rainbow Center had closed Rainbow Options I on Fifth Street in Blue Springs. The Fifth Street building is an eitas facility and should Rainbow Center plan to keep the location permanently closed a decision will have to be made as to what to do with the property.</p> <p>Mr. Jacobs also shared that he met with John Bane, Dental Supervisor for Truman Medical</p>	

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<p>Committee Reports - Planning & Services Committee Continued</p> <p>Executive Director Report</p>	<p>Center East (TMCE). Mr. Jacobs is hopeful TMCE will be able to work with eitas and provide the dental services needed for people with developmental disabilities.</p> <p>In closing, Mrs. Winkler shared, that Mr. Jacobs shared, with the Planning & Services Committee information about how eitas contracts annually with the Missouri Department of Mental Health (DMH) for Service Coordination services and DMH agrees to allocate a portion of the state funds based on the number of Service Coordinators on staff. As eitas has hired and will be hiring more Service Coordinators the total amount allocated this year will be \$469,000 compared to \$220,000 last year.</p> <p>Mr. Jacobs opened his report to the Board by sharing that he had only a few items to add to his report already submitted.</p> <p>The old Carriage House has been on the market, but not selling, so the price was reduced to \$135,000.</p> <p>Due to the continued success eitas has experienced with Gentle Teaching, Mr. Jacobs petitioned the state to allow eitas and the providers in Jackson County to use Gentle Teaching curriculum rather than the other mandated behavioral techniques. Sandy Wise, DMH Regional Administrator informed Mr. Jacobs this week that the DMH has accepted his request and that Gentle Teaching will now be approved for use in lieu of other behavioral methods, statewide, not just in Jackson County.</p> <p>In closing, Mr. Jacobs shared with Members copies of a press release from the White House titled "Signing of U.N. Convention on the Rights of Persons with Disabilities Proclamation" that President Obama signed on July 24, 2009. This extraordinary treaty calls on all nations to guarantee rights like those afforded under the ADA. It urges equal protection and equal benefits before the law for all citizens; reaffirms the inherent dignity</p>	<p>Information</p>

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<p>New Business</p>	<p>and worth and independence for all persons with disabilities worldwide.</p> <p>Tom Davis, Acting Board President stated that the By-Laws state that when a officer of the Board resigns or becomes incapacitated so as to be unable to serve and perform the duties of their office the Board shall, at its next regular meeting elect a successor from other members of the Board, to serve for the unexpired term of the office.</p> <p>Matthew Levi, Board President did not resign or become incapacitated, but he and two other Board members, Bill Anderson and Becky Sandring, terms expired. Their vacancies have been filled by new Members that we have with us this evening, newly appointed members, namely, Betty Sharp, Robbie Makinen and Janet Ridder.</p> <p>Mr. Davis asked Members if there were any nominations for a successor to fulfill the unexpired term of President. Motion: Rosetta Robins, Board Secretary moved and Anita Parran, Board Treasurer seconded a motion to nominate Barbara Winkler to serve as Board President for the unexpired term. Motion Carried.</p> <p>Barbara Winkler was unanimously approved and graciously accepted the office of Board President. Mrs. Winkler thanked Tom Davis, Acting President and acknowledged former members Matthew Levi, Bill Anderson and Becky Sandring for their service and dedication.</p>	<p>Information</p> <p>Motion: Rosetta Robins, Board Secretary moved and Anita Parran, Board Treasurer seconded a motion to nominate Barbara Winkler to serve as Board President for the unexpired term. Motion Carried.</p>
<p>Old Business</p>	<p>None.</p>	
<p>Public Comment</p>	<p>Charlene Adams, parent, thanked eitas for opening up the Gentle Teaching program to parents, staff and care givers.</p> <p>Marian Guthrie, proprietor of the Giant Step day habilitation facility in Lee's Summit</p>	

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Public Comment Continued	shared that she has been in business for fifteen years without any assistance from eitas.	
Adjournment	There being no further business the meeting was adjourned at 6:47 PM. Respectfully submitted, Rosetta Robins, Board Secretary	