

**Board of Director's Meeting**

August 25, 2009

Topic/Issue	Minutes	Summary of Action Taken or Pending
<b>Attendance</b>	<p>Barbara Winkler, Rosetta Robins, Janet Kidder and Anita Parran, Board Members. Robbie Makinen, Don Saxton, Betty Sharp and Tom Davis, Absent. Jannene Roseberry, Micaela Hill, Patti Lemen, Lindsey Hankins, Michael Haseltine, Earlene Clayton, Jake Jacobs and Kathleen Ganaden, Staff. Charlene Adams, Mary Hoss, Don Harkins, Terri Henson, Suzie Wiley, Eva Riles, Lynda Pellent and Mark Simcosky, Guests.</p>	
<b>Call to Order</b>	<p>Barbara Winkler, President called the meeting to order at 6:03 PM at the Administrative offices of Developmental Disability Services of Jackson County located at 8508 Hillcrest, Kansas City, Missouri.</p>	
<b>Meeting Minutes – July 2009 Board of Director's Minutes</b>	<p>Mrs. Winkler explained that because there is not a quorum of Board Members present the July 2009 Board of Director minutes will be voted upon at the September meeting.</p>	Information
<b>Treasurer's Report – July 2009 Unaudited Financial Statements</b>	<p>Anita Parran, Board Treasurer shared that earlier in the evening the Finance Committee met and reviewed the unaudited July 2009 Financial Statements. The results of that meeting will be presented, but voted upon at the September meeting.</p> <p>Ms. Parran opened her report by stating that:</p> <p style="padding-left: 40px;">Cash in the Operating Account at the end of July was \$3.3 M, up about \$1.3 M from June due to two investments and Total Assets as of July 31, 2009 were \$33.7 M. No unusual transactions in the July 2009 Financial Statements.</p> <p style="padding-left: 40px;">\$9,400 was spent on capital assets during July that included a computer and other small items</p> <p style="padding-left: 40px;">In July, eitas received the Economic Stimulus payment of \$252,727.</p> <p style="padding-left: 40px;">Net Income from Operations for July was \$132,568 and YTD Net Loss was</p>	

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<p><b>Treasurer's Report - July 2009 Unaudited Financial Statements Continued</b></p> <p><b>Agency Report - The Rehabilitation Institute</b></p>	<p>&lt;\$182,718&gt;. This is the first month, this year, to have net income for the month rather than a net loss and it is due to the economic stimulus payment.</p> <p>Total Net Income for July is \$54,080 and the total YTD Net Loss is &lt;\$665,090&gt;.</p> <p>This concluded Ms. Parran's report on the July 2009 Unaudited Financial Statements.</p> <p>Don Harkins, Executive Director and staff of The Rehabilitation Institute came before the Board and opened their presentation by sharing that in 1946 with the return of servicemen the need for rehabilitation services was overwhelming. Responding to this need the Kansas City Health Council of Social Agencies responded with a comprehensive rehabilitation center. Since that time the center has grown with more than 123 medical and vocational professionals on staff. Programs are highly individualized and goal-oriented. Out-patient medical services and employment programs are in place to help build brighter futures for individuals with disabilities.</p> <p>While the Institute serves every disability group, it has developed the reputation as the "place to go" for the most challenging disabilities such as spinal cord injury, traumatic brain injury, stroke, birth defect, developmental delay and neurological disorders.</p> <p>The vision of the Rehabilitation Institute is to deliver superior, innovative programs and services and empower the people they serve and their families to take charge of their lives. This is accomplished by:</p> <ul style="list-style-type: none"> <li>▪ Honoring choices and creating options;</li> <li>▪ Developing and maintaining staff expertise;</li> <li>▪ Maintaining state-of-the-art facilities;</li> <li>▪ Being flexible in meeting the needs of persons served; and</li> <li>▪ Maintaining financial viability.</li> </ul>	

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<p><b>Committee Reports - Property Committee</b></p>	<p>Rosetta Robins, Board Secretary presented the Property Committee report by sharing that at Blue Valley Industries there is the possibility that they might be overloading their floor with pallets of heavy lawn mower blades that they are putting into packages. A structural engineer has been contacted to look at the problem.</p> <p>Closing on the sale of the Carriage House is scheduled for September 4<sup>th</sup>. Eitas will receive about \$112,000 from the sale.</p> <p>In closing, Ms. Robins shared that Jake Jacobs, Executive Director had met with Habitat for Humanity about partnering with them in the building of 2-three bedroom homes for persons with developmental disabilities. The houses would be totally accessible and modified to meet ADA qualifications.</p>	<p><b>Information</b></p>
<p><b>Committee Reports - Planning &amp; Services</b></p>	<p>Barbara Winkler, Board President and Committee Chair presented the Planning &amp; Services report by sharing that monthly reports were heard from Support Services and Service Coordination.</p> <p>The current wait list is at 252 people, but when the new Team II of Service Coordinators has completed orientation and training the list will reduce drastically as each coordinator is assigned clients.</p>	
<p><b>Executive Director's Report</b></p>	<p>Jake Jacobs, Executive Director opened his report by sharing the Division of Transportation (DOT) has added new routes and will be re-routing existing routes beginning September 1. The routing changes are designed to take more people off the expensive taxi and OATS routes and reduce ride times for riders.</p> <p>In reference to the greenhouse project, eitas has requested purchase data: types of plants, quantities and timelines from Kansas City Parks and Recreation and are waiting other</p>	



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