

**Property Committee Meeting**

September 16, 2009

Topic/Issue	Minutes	Summary of Action Taken or Pending
<b>Attendance</b>	Tom Davis, Don Saxton, Barbara Winkler and Betty Sharp, Board Members. Nancy Nicolaus, Tracy Mauk, Kathy Sterrett, Marvin Blake, Jake Jacobs and Kathleen Ganaden, Staff. Bob Adams, Guest.	
<b>Call to Order</b>	Tom Davis, Board Vice-President called the Property Committee meeting together at 4:34 PM at the Developmental Disability Services of Jackson County administrative offices located at 8508 Hillcrest, Kansas City, Missouri.	
<b>Update on Properties Marvin Blake</b>	<p>Marvin Blake, Facilities &amp; Maintenance Coordinator presented his monthly report to the committee by sharing that he has begun the winter maintenance program by checking all eitas properties for possible cold weather problems. This year all properties will also have preventive roof inspections.</p> <p>The front lot at the 8511 Hillcrest property has been cleared of debris and the trees have been pruned. Dead trees were removed. As an additional security measure, the exterior property at the Transportation Division is also being cleared of any vegetation around the outside fence line.</p>	
<b>Updates Jake Jacobs</b>	<p>Jake Jacobs, Executive Director shared that the preliminary plans for the 8511 Hillcrest, 3<sup>rd</sup> floor renovation have been received from the architect and reviewed. Revisions for the plans are in progress and should be ready within a week.</p> <p>The vacant Rainbow Center-Options I facility in Blue Springs is ready to put up for sale.</p> <p>Eitas has received advice not to sell a part of the former Nova Center property on South 3<sup>rd</sup> Street in Grandview that involves the 2<sup>nd</sup> and 3<sup>rd</sup> Street connector renovation until the road is complete. After the road completion the land will be more valuable and the committee can look again at selling it.</p>	

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<p><b>Updates</b> <b>Jake Jacobs Continued</b></p>	<p>Mr. Jacobs shared that another meeting has been scheduled with Habitat for Humanity regarding the building of homes for people with developmental disabilities. A floor plan of a Habitat home was distributed to members so they could have an idea of the type of home under consideration.</p> <p>In closing, Mr. Jacobs shared that the Division of Transportation (DOT) on James A. Reed road had been broken into by vandals who cut the fence and removed seven catalytic convertors from the buses. Seven inoperable buses caused a lot of routes to be covered by other buses. It is believed that insurance will cover the monetary replacement cost, but not the labor and time involved to reinstall the convertors. To prevent further theft a security company has been hired to patrol and/or stay on the premises. New security systems are also under review.</p>	<p>Information</p>
<p><b>New Business</b></p>	<p>None.</p>	
<p><b>Old Business</b></p>	<p>None.</p>	
<p><b>Public Comment</b></p>	<p>None.</p>	
<p><b>Committee Moves Into Closed Session</b></p>	<p><b>Motion:</b> Tom Davis, Board Vice-President moved at 4:44 PM that the Developmental Disability Services of Jackson County Property Committee go into closed session pursuant to the Missouri Revised Statutes 610, Subsection 610.021 to discuss a real estate issue. Barbara Winkler, Board President seconded the motion. <b>Motion Carried.</b></p>	<p><b>Motion:</b> Tom Davis, Board Vice-President moved at 4:44 PM that the Developmental Disability Services of Jackson County Property Committee go into closed session pursuant to the Missouri Revised Statutes 610, Subsection 610.021 to discuss a real estate issue. Barbara Winkler, Board President seconded the motion. <b>Motion Carried.</b></p>
<p><b>Committee Moves Out Of Closed Session</b></p>	<p><b>Motion:</b> Barbara Winkler moved to reopen the meeting at 5:05 PM. Don Saxton, Member seconded the motion. <b>Motion Carried.</b></p>	<p><b>Motion:</b> Barbara Winkler, Member moved to reopen the meeting at 5:05 PM. Don Saxton, Member seconded the motion. <b>Motion Carried.</b></p>

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<b>Adjournment</b>	There being no further business the meeting was adjourned at 5:06 PM.  Respectfully submitted,  Staff	<b>Information</b>