

Board of Director's Meeting

September 22, 2009

Topic/Issue	Minutes	Summary of Action Taken or Pending
<p>Attendance</p>	<p>Barbara Winkler, Rosetta Robins, Janet Kidder, Betty Sharp and Anita Parran, Board Members. Robbie Makinen, Don Saxton, and Tom Davis, Absent. Jake Jacobs, Michael Haseltine, Tracy Mauk, Nancy Nicolaus, Melanie Crane and Kathleen Ganaden, Staff. Terri Jones McMillan, Jim Bracciano, Charlene Adams, Aaron Martin, Stan Shurmantine, Chuck and Paul Smith, Greg Lallky and Rebecca Case, Guests.</p>	
<p>Call to Order</p>	<p>Barbara Winkler, Board President called the meeting to order at 6:02 PM at the Administrative offices of Developmental Disability Services of Jackson County located at 8508 Hillcrest, Kansas City, Missouri.</p>	
<p>Meeting Minutes – July & August 2009 Board of Director's Minutes</p>	<p>Mrs. Winkler asked if there was a motion to approve the July and August 2009 Board of Director's meetings. Motion: Anita Parran moved and Betty Sharp seconded a motion to approve the minutes from the July and August 2009 Board meetings. Motion Carried.</p>	<p>Motion: Anita Parran moved and Betty White seconded a motion to approve the minutes from the July and August 2009 Board meetings.</p>
<p>Treasurer's Report – July & August 2009 Unaudited Financial Statements</p>	<p>Anita Parran, Board Treasurer shared that earlier in the evening the Finance Committee met and reviewed the unaudited August 2009 Financial Statements.</p> <p>Ms. Parran opened her report by stating that:</p> <ul style="list-style-type: none"> • Total investments at the end of August were \$5.5 M which is \$1.7 M down from July. • Total Assets at the end of August were \$33.7 M which is about \$30,000 from July. • There were no unusual transactions in the August financial statements. • Only \$15,928 was spent on capital assets during August. • Operating revenues were \$1 M for August, down about \$151,000 from July. • Operating Revenues YTD were about \$7.5M. • Operating Expenses were \$1.2 M for August. • Total Net Loss for August was about <\$213,395> and YTD Net Loss <\$878,486>. 	<p>Motion Carried.</p>

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<p>Treasurer's Report – July & August 2009 Unaudited Financial Statements Continued</p>	<p>This concluded Ms. Parran's report on the August 2009 Unaudited Financial Statements. July 2009 Financial Statements were presented at the July Board meeting, but not voted upon.</p> <p>Motion: The Finance Committee moves to accept the July and August 2009 Unaudited Financial Statements as presented. Motion Carried.</p>	<p>Motion: The Finance Committee moves to accept the July and August 2009 Unaudited Financial Statements as presented. Motion Carried.</p>
<p>Agency Report – Jackson County Parks & Recreation – Special Population Services</p>	<p>James Bracciano, Executive Director for Jackson County Parks and Recreation – Special Population opened the presentation by sharing that he and his team are committed to providing developmentally disabled residents of Jackson County ongoing recreational and educational programs for ages six years to seniors. The purpose of the program is to encourage the development of personal skills and abilities, to increase awareness in the community and to enhance development of social skills and individual creativity. The programs include:</p> <ul style="list-style-type: none"> • Day habilitation – An independent living skills and recreational therapy day-care program. • Sports – Individual training, team Cerebral Palsy and special events. Promotes improvement of motor skills, physical fitness and well-being. • Outreach – Participants enjoy therapeutic activity classes, community outings, monthly dances and trips. <p>Serving nearly 2000 developmentally disabled residents yearly Jackson County Parks and Recreation – Special Population will for the future:</p> <ul style="list-style-type: none"> • Continue emphasis on community integration, physical fitness and self-improvement. • Promote training and support for a highly trained staff base. • Increase staff, volunteers and partnerships with the anticipated growth of participant base. 	

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<p>Committee Reports – Property Committee</p>	<p>Barbara Winkler, Board President presented the Property Committee report by stating that the committee met earlier in the month. Marvin Blake, Property & Facilities Coordinator presented his monthly report to the committee by sharing that he has begun the winter maintenance program and roof inspections on all eitas properties.</p> <p>Trees trimmed and yard debris has been cleared from 8511 Hillcrest and at the Dot facility on James A. Reed road.</p> <p>Jake Jacobs shared with the committee updated information about the preliminary plans for renovation at 8511 Hillcrest. Also, that another meeting was planned with Habitat for Humanity regarding the building of homes for people with developmental disabilities.</p> <p>Mr. Jacobs also shared information about vandals who cut the fence at the eitas transportation facility and removed seven catalytic convertors from the buses. In an effort to prevent further theft a security company has been hired to patrol and/or stay on the premises. New security systems are also under review.</p>	<p>Information</p>
<p>Committee Reports – Planning & Services</p>	<p>Barbara Winkler, Board President and Committee Chair presented the Planning & Services report by sharing that Nancy Nicolaus and Tracy Mauk, Support Specialists presented to the committee Quarterly Provider Reviews for 23 eitas funded facilities.</p> <p>Patti Phillips and Kathy Sterrett, Support Coordinator Supervisors for Teams 1 and 2 presented their monthly reports. Mr. Jacobs shared that a meeting has been scheduled with the Kansas City Regional Center (KCRO) to discuss how eitas can expedite bringing new people aboard as they come into KCRO instead of having them go on a wait list.</p>	
<p>Executive Director's Report</p>	<p>Jake Jacobs, Executive Director opened his report by sharing that the Carriage House sale did not close as the potential buyer failed to finalize their mortgage loan. As a result, they</p>	

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<p>Executive Director's Report Continued</p>	<p>forfeited their deposit and the house is back on the market.</p> <p>Review meetings for the 2010 funding applications will be held in the coming week and all board members were invited to participate. A special Board meeting will be held to study the findings of the review meetings. Mr. Jacobs is anticipating having to cut provider requests in an effort to come up with a viable budget.</p>	<p>Information</p>
<p>New Business</p>	<p>None.</p>	
<p>Old Business</p>	<p>None.</p>	
<p>Public Comment</p>	<p>Charlene Adams and Paula Smith, parents, came before the Board and shared kudos about the fine work the staff and volunteers at Jackson County Parks and Recreation - Special Population do.</p>	
<p>Adjournment</p>	<p>There being no further business the meeting was adjourned at 6:38 PM</p> <p>Respectfully submitted,</p> <p>Rosetta Robins, Board Secretary</p>	