

**Board of Director's Meeting**

October 27, 2009

Topic/Issue	Minutes	Summary of Action Taken or Pending
<p><b>Attendance</b></p>	<p>Barbara Winkler, Janet Kidder, Don Saxton and Anita Parran, Board Members. Robbie Makinen, Betty Sharp, Rosetta Robins and Tom Davis, Absent. Jake Jacobs, Michael Haseltine, and Kathleen Ganaden, Staff. Cristy Carpenter, George Gotto, Rebecca Case, Sharon Higney, Doris Weber, Stan Shurmantine and Mark Simcosky, Guests.</p>	
<p><b>Call to Order</b></p>	<p>Barbara Winkler, Board President called the meeting to order at 6:07 PM at the Administrative offices of Developmental Disability Services of Jackson County located at 8508 Hillcrest, Kansas City, Missouri.</p>	
<p><b>Meeting Minutes – September 2009 Board of Director's Minutes</b></p>	<p>Mrs. Winkler explained that because there is not a quorum of Board Members present the September 2009 Board of Directors minutes will be voted upon at the a later date.</p>	<p>Information</p>
<p><b>Treasurer's Report – September 2009 Unaudited Financial Statements</b></p>	<p>Anita Parran, Board Treasurer shared that that earlier in the evening the Finance Committee met and reviewed the unaudited September 2009 Financial Statements. The results of that meeting will be presented, but voted upon at a later date.</p> <p>Ms. Parran opened her report by stating that the 2009 Aggregate Assessed Valuation notice had been received from the County. This is the document used to estimate eitas tax revenue.</p> <p>It was noted that the total assessed valuation overall for Jackson County decreased \$551,000,000 from last year. This decrease affects the estimated tax revenue for 2009. Eitas will be estimating their 2009 tax revenue to be \$6.7M which is a decrease of about \$400,000 from 2008.</p> <p>September 2009 Financial Statements:</p> <ul style="list-style-type: none"> <li>• Total Investments at the end of September were \$3.4M, down about \$2.1M from</li> </ul>	

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<p><b>Treasurer's Report - September 2009 Unaudited Financial Statements Continued</b></p> <p><b>Agency Report - Metropolitan Council on Developmental Disabilities (MCDD)</b></p>	<p>August 2009.</p> <ul style="list-style-type: none"> <li>• Total Assets at September 30, 2009 were \$33.1M, down about \$581,000 from August.</li> <li>• The YTD Net Loss at September 30, 2009 is &lt;\$1.2M&gt;.</li> <li>• There were no unusual transactions in the September financial statements.</li> <li>• YTD revenues are under budget by \$820,000 which is a 9% overall variance.</li> <li>• YTD expenses are under budget by \$587,000 which is a 6.2% overall variance.</li> </ul> <p>This concluded Ms. Parran's report for the September 2009 Unaudited Financial Statements.</p> <p>George Gotto, Ph.D., Research Associate from UMKC Institute for Human Development, University Center for Excellence in Developmental Disabilities (UCEDD) presented for the Metropolitan Council on Developmental Disabilities (MCDD) Let's Be Healthy project.</p> <p>The Let's Be Healthy project is in its fourth year and is an eitas funded project. The overall goal of the project is to develop a sustainable program for individuals with developmental disabilities that teach the skills related to a healthy lifestyle and advocating for one's own health care in order to enable individuals to live and reside successfully in their community.</p> <p>The project's core activities include:</p> <ul style="list-style-type: none"> <li>• Helping agencies develop an organization-wide health plan for men and women;</li> <li>• And, teach healthy living and advocacy skills to individuals by developing an organizational, health promoting environment using a train-the-trainer process for staff with each agency.</li> </ul>	<p><b>Information</b></p>

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<p><b>Committee Reports – Property Committee</b></p>	<p>MCDD is a not for profit organization which serves as a grassroots advocacy and education resource for people with developmental disabilities and families of people with developmental disabilities living in an eight county region surrounding the Kansas City metro area. In addition, MCDD is a resource to the community by providing training and general information.</p> <p>Don Saxton, Member presented the Property Committee report by stating that Marvin Blake, Facility and Maintenance Coordinator presented his monthly report by sharing that the renovation and remodel of the former Nova Center building in Grandview is in progress and going well. Foundation Warehouse administration will occupy the building.</p> <p>Brian Hogan, Executive Director for Blue Valley Industries came before the committee to make a presentation for funding of additional parking spaces at the Blue Valley facility and inside renovation of the workshop.</p> <p>Following the presentation, Tom Davis, Board Vice-President made the suggestion to proceed expeditiously with the inside renovation for safety reasons. Jake Jacobs, Executive Director asked Marvin Blake to get some numbers for the renovation and for Mr. Hogan to follow-up with the structural engineer regarding the proposed renovation. Also, at this time it is felt that concentration on the safety aspects of the facility is a priority and at a later date come back to the committee with the parking lot request.</p> <p>For new Property Committee members, Mr. Hogan made a presentation regarding the greenhouse project. Following the presentation it was apparent that all members were in favor of going forward with the project. Mr. Jacobs asked Mr. Blake to get a stake survey of the eitas property where the greenhouse is to be built.</p>	<p><b>Information</b></p>



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<b>New Business</b>	None.	Information
<b>Old Business</b>	None.	
<b>Review of FY 2010 Funding Applications</b>	<p>Jake Jacobs made the following comments relating to the review of the FY 2010 Funding Applications.</p> <p>The present state of the economy is taking its toll on funds available to eitas funded programs and services statewide. The state of Missouri is expecting continued revenue decreases and the Governor will be asking for an additional budget cut of over \$100 million by the end of this week in addition to the \$560 million in cuts and withholds he has asked for since June. Things are beginning to look very bad for social service programs as these cuts go deeper and deeper. The State's 2010 budget which began July 1<sup>st</sup> was predicated on the belief that the states' revenue would average only 1% decrease over 2008 levels. September revenues alone were down 36% from a year ago. Every 1% represents \$80 million.</p> <p>For 2009 eitas is projecting a loss in tax revenues of around \$400,000. In addition, interest on investments and interest on our sweep account is down and will probably be at least \$600,000 under projections. Just through September, we are recording a \$1,281.473 loss for this year. For 2010, the County is projecting that our tax levy dollars will be down by an additional \$839,000.</p> <p>As a result, we are proposing that funding in most cases be cut back to match actual provider expenditure levels over the past three years, and only provide increases to programs showing promising new services or expansion of services we want to see grow. Even in those cases, we are trying to be as conservative as possible. We have examined spending patterns of providers over the past few years and our belief is that if some</p>	

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<p><b>Review of FY 2010 Funding Applications Continued</b></p>	<p>agencies are not using all funding that gets allocated to them, then eitas should not be tying up funds that could be used elsewhere or held in reserve.</p> <p>Eitas received funding requests from 24 different providers; one of those requests was rejected because it did not meet our criteria for services or funding. The remaining 23 requests total \$5,268,094. This is an increase of \$736,765 over 2009 funding levels, that does not include 2009 project dollars of \$891,907 for the renovations at Foundation Workshop and the greenhouse project.</p> <p>A summation of the funding requests and staff recommendations for FY 2010 - January 1, 2010 through December 31, 2010 will be an attachment to these minutes and will be available upon request. <u>It should be noted that funding recommended in the document involves funding sources from tax revenues or other grants' and incomes, not reserves.</u></p> <p>The following list shows 2010 funding requests and recommendations:  <u><b>Vocational Services</b></u></p> <ol style="list-style-type: none"> <li>1. ACED (Adult Continuing Education for Persons with Developmental Disabilities)                      Requested Funding \$203,015                      Recommended Funding \$203,015</li> <li>2. Alphapointe                      Requested Funding \$184,320                      Recommended Funding \$130,000</li> <li>3. Blue Valley Industries                      Requested Funding \$289,959                      Recommended Funding \$289,959</li> </ol>	<p>Information</p>

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<p><b>Review of FY 2010 Funding Applications Continued</b></p>	<p>4. Foundation Workshop, Inc.                      Requested Funding \$397,000                      Recommended Funding \$394,715</p> <p>5. The Helping Hand of Goodwill                      Requested Funding \$158,820                      Recommended Funding \$80,000</p> <p>6. IBS Industries                      Requested Funding \$622,811                      Recommended Funding \$622,811</p> <p>7. Jewish Vocational Services                      Requested Funding \$60,000                      Recommended Funding \$60,000</p> <p>8. Mattie Rhodes Center                      Requested Funding \$122,191                      Recommended Funding \$122,191</p> <p>9. The Rehabilitation Institute                      Requested Funding \$487,198                      Recommended Funding \$487,198</p> <p>10. Southeast Enterprises                      Requested Funding \$436,553                      Recommended Funding \$430,642 - <i>with suggested contingences</i></p>	<p>Information</p>

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<p><b>Review of FY 2010 Funding Applications Continued</b></p>	<p><b><u>Residential/Community Living Services</u></b></p> <p>11. Center for Developmental Disabilities                      Requested Funding \$33,524                      Recommended Funding \$25,300</p> <p>12. Community of the Good Shepherd                      Requested Funding \$79,700                      Recommended Funding \$73,700</p> <p>13. Metropolitan Council on Developmental Disabilities                      Requested Funding \$61,930                      Recommended Funding \$61,930 - <i>with suggested contingences</i></p> <p>14. Special Neighbors, Inc.                      Requested Funding \$81,247                      Recommended Funding \$63,288</p> <p>15. Truman Neurological Center                      Requested Funding \$92,000                      Recommended Funding \$74,128</p> <p>16. United Cerebral Palsy - Open Options                      Requested Funding \$75,188                      Recommended Funding \$49,900</p> <p>17. Kansas City Parks and Recreation - KC Access to Recreation Project                      Requested Funding \$59,250                      Recommended Funding \$59,250 - <i>with suggested contingences</i></p>	<p>Information</p>

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<p><b>Review of FY 2010 Funding Applications Continued</b></p>	<p><b><u>Day Habilitation Services</u></b></p> <p>18. Developing Potential, Inc.                      Requested Funding \$406,644                      Recommended Funding \$352,844 - <i>with suggested contingencies</i>  <b>Motion:</b> Don Saxton moved and Janet Ridder seconded a motion to table the Suggested contingencies for DPI until December. <b>Motion Carried.</b></p> <p>19. Jackson County Parks and Recreation – Special Population Services                      Requested Funding \$226,520                      Recommended Funding \$226,520</p> <p>20. Rainbow Center                      Requested Funding \$308,000                      Recommended Funding \$308,000</p> <p><b><u>Early Intervention Services</u></b></p> <p>21. Children’s Center for Visually Impaired                      Requested Funding \$358,678                      Recommended Funding \$31,706</p> <p>22. Children’s Therapeutic Learning Center                      Requested Funding \$166,196                      Recommended Funding \$10,866</p> <p>23. Sunshine Center                      With Sunshine Center going out of business, their request for funding is withdrawn.                      Requested Funding \$154,140                      Recommended Funding \$0</p>	<p>Information</p> <p><b>Motion:</b>                      Don Saxton moved and Janet Ridder seconded a motion to table the suggested contingencies for DPI until December. <b>Motion Carried.</b></p>

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<p><b>Review of FY 2010 Funding Applications Continued</b></p>	<p>Continuing Mr. Jacobs stated that staff recommendations for funding are based upon complete reviews of all funding applications and personal meetings with providers where further clarifications and explanations were necessary. Where justifications could not sufficiently explain or defend increases, we have reduced requests to what we feel are manageable levels within the funding sources we have available. Major components of our review this year involved looking at how closely a provider complied with their contract, how closely they worked with our Support Services staff on issues and problems, how well they incorporated the Missouri Quality Outcomes and Gentle Teaching into their programming, and what level of expenditures they had of eitas funding over the past three years. We also looked at problems or complaints with agencies, and if there were any service issues being reviewed by the DMH Kansas City Regional office. Obviously these grant recommendations could change based upon figuring in eitas' operating costs and increases we may be experiencing in them for 2010.</p> <p>Also, a note to all providers:</p> <ol style="list-style-type: none"> <li>1. For any providers requesting to use eitas funding to purchase specific items, hire specific staff positions, or use funding in directed ways, eitas will be asking for proof that those funds were used as their request stated.</li> </ol> <p>At the conclusion of the funding request presentation, Barbara Winkler, Board President stated that even though there was not a quorum of members present she would ask for a vote on the funding requests and confer with absentee members about their vote later.  <b>Motion:</b> Don Saxton moved and Anita Parran seconded a motion to approve the FY 2010 Funding requests as recommend. <b>Motion Carried</b></p>	<p>Information</p> <p><b>Motion:</b>                      Don Saxton moved and Anita Parran seconded a motion to approve the FY 2010 Funding requests as recommend.  <b>Motion Carried</b></p>
<p><b>Public Comment</b></p>	<p>Agency directors, Stan Shurmantine, Sharon Higney and Rebecca Case expressed their appreciation to the Board, Jake Jacobs and funding review staff for all they did with the 2010 funding requests.</p>	

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<b>Adjournment</b>	There being no further business the meeting was adjourned at 7:03 PM.  Respectfully submitted,  Rosetta Robins, Board Secretary	Information