

Developmental Disability Services of Jackson County ~ eitas
Property Committee Meeting
January 25, 2011

Topic/Issue	Minutes	Summary of Action Taken or Pending
<p>Attendance</p> <p>Call to Order</p> <p>Update on Properties –</p>	<p>Anita Parran, Betty Sharp and Barbara Winkler Board Members. Janet Ridder, Don Saxton and Robbie Makinen, Absent. Kathy Marlatt, Nancy Nicolaus, Earlene Clayton, Jake Jacobs and Kathleen Ganaden, Staff. Guests: Charlene Adams.</p> <p>Barbara Winkler, Board President called the meeting to order at 5:02 PM at the Administrative offices of Developmental Disability Services of Jackson County located at 8511 Hillcrest, Kansas City, Missouri.</p> <p>Jake Jacobs, Executive Director presented the update on properties as Marvin Blake was absent. Mr. Jacobs opened by sharing information about issues with hot water temperatures at various residential facilities. State regulations place 115 degrees as the hottest the water should be, but facilities have been found with much higher temperatures even though temperature control valves are installed.</p> <p>To correct the problem all faulty temperature valves will be replaced and eitas Service Coordinators will be asked to check water temperature more frequently in an effort to avoid any accidents.</p> <p>Eitas incurred an unexpected expense of \$6K in an effort to heat three floors equally. Unknown at the time of purchase was that the building was unbalanced in air flow even though a new heating unit had been installed by the</p>	<p style="text-align: center;">Information</p>

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<p>Update on Properties – Continued</p>	<p>previous owners. The air flow was only functioning at 20% and heat was unable to flow to all levels equally.</p> <p>Cleanliness in facilities continues to be a problem in a couple of places. Mr. Jacobs and other eitas staff will take an unannounced tour of all eitas facilities in February and present any findings with suggested solutions to correct the problem to each provider.</p> <p>Initial plans for the Blue Valley Industries addition of a storage expansion was submitted and approved. Bids will go out in February. The addition is budgeted at \$350,000.</p> <p>Following a visit by Jake Jacobs and Marvin Blake last Fall to Foundation Warehouse, new plans are being prepared and will include expansion of the lunch room and restrooms for employees and staff. The building also needs a new roof. Once plans have been submitted and approved bids will go out. A total of \$319,000 has been allocated for the renovation.</p>	
<p>New Business</p>	<p>None.</p>	
<p>Old Business</p>	<p>Mr. Jacobs stated that the former Sunshine Center was still on the market for \$390,000. Two parties have contacted our realtor and expressed interest.</p>	

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<p>Old Business</p> <p>Public Comment</p> <p>Adjournment</p>	<p>Developing Potential, Inc. (DPI) would also like to reconsider its interest in the property and come to a future meeting to discuss the property.</p> <p>The former Rainbow Options I building located at 405 NW 5th Street in Blue Springs is also for sale, but no recent interest has been expressed.</p> <p>None.</p> <p>There being no further business the meeting was adjourned at 5:17 PM.</p> <p>Respectfully submitted,</p> <p>Staff</p>	<p>Information</p>