

Developmental Disability Services of Jackson County ~ eitas
Board of Director's Meeting
 January 25, 2011

Topic/Issue	Minutes	Summary of Action Taken or Pending
Attendance	Don Saxton, Betty Sharp, Anita Parran and Barbara Winkler, Board Members. Absent: Robbie Makinen and Janet Ridder. Kathy Marlatt, Earlene Clayton, Nancy Nicolaus, Jake Jacobs and Kathleen Ganaden, Staff. Guests: Charlene Adams.	Information
Call to Order	Barbara Winkler, Board President called the meeting to order at 6:02PM at the Administrative offices of Developmental Disability Services of Jackson County located at 8511 Hillcrest, Kansas City, Missouri.	
Meeting Minutes	Motion: Don Saxton, Member moved and Anita Parran, Board Treasurer seconded a motion to approve the December 7, 2010 Board meeting minutes as presented. Motion Carried.	Motion: Don Saxton, Member moved and Anita Parran, Board Treasurer seconded a motion to approve the December 7, 2010 Board meeting minutes as presented. Motion Carried.
Treasurer's Report	Anita Parran, Board Treasurer opened her report by sharing that the Finance Committee had met prior to the Board meeting and some of the highlights from that meeting on the September and October Unaudited Financials were as follows: September 2010: <ul style="list-style-type: none"> • Operating Cash Balance at the end of September was \$6M • Total Investments at the end of September were \$3.1M • Total Assets at the end of September were \$33.3M • YTD Net Loss for September was <\$706,598> • All accounting entries were routine – nothing unusual 	

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<p>Treasurer's Report Continued</p>	<ul style="list-style-type: none"> • Operating revenues for September were \$1,055,594 • Operating expenses for September were \$997,234 • Total Net Loss for September after depreciation was <\$25,737> <p>October 2010:</p> <ul style="list-style-type: none"> • Operating Cash Balance at the end of October was \$5.4M • Total Investments at the end of October were \$3.1M • Total Assets at the end of October were 33.2M • YTD Net Loss for October was <\$701,726> • All accounting entries were routine – nothing unusual • Operating revenues for October were \$1,043,433 • Operating expenses for October were \$962,413. Under budget by \$198,250 • Based on the annual budget, the expected Net Loss at the end of October could be \$1.7M <p>Motion: Don Saxton, Member and Betty Sharp, Member moved to accept the September and October 2010 Unaudited Financials as presented. Motion Carried.</p>	<p style="text-align: center;">Information</p> <p style="text-align: center;">Motion: Don Saxton, Member and Betty Sharp, Member moved to accept the September and October 2010 Unaudited Financials as presented. Motion Carried.</p>
<p>Agency Presentation</p>	<p>None.</p>	
<p>Committee Reports</p>	<p>Jake Jacobs, Executive Director presented the Properties Committee report and shared that hot water and cleanliness issues were problems found at various eitas facilities. In February an unannounced tour of the facilities is scheduled.</p>	

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<p>Committee Reports Continued</p>	<p>Blue Valley Industries plans for an addition for storage to the current facility were submitted and approved. Bids will be going out.</p> <p>Foundation Warehouse, Inc. initial plans for renovation of its workshop were scrapped and new plans are underway that will include a new lunchroom and restrooms for employees and staff and a new roof.</p> <p>Barbara Winkler, Planning & Service Committee Chair opened her monthly report by sharing that the Support Services department reported a busy January, but as a whole things are moving along smoothly. Gentle Teaching with Dr. John McGee is scheduled every other month for 2011.</p> <p>Kathy Marlatt, Deputy Director made the report for the Service Coordination department which has supervisors interviewing to fill vacant spots among the three Service Coordination teams. Tweaks are also being worked out of a new software program called JARVIS.</p> <p>Amanda George, Training Supervisor also reported to the committee by sharing that the basic training classes offered by eitas are going strong and attended by people from outlying counties.</p> <p>Mrs. George shared that she has been working primarily with the Service Coordination department by establishing an infra structure of training classes for Service Coordinators that go beyond the training required by the State. She</p>	<p style="text-align: center;">Information</p>

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<p>Committee Reports Continued</p> <p>Executive Director's Report</p>	<p>also serves as a mentor for supervisors and service coordinators.</p> <p>Jake Jacobs asked members if there were any questions to the report previously submitted. There were none.</p> <p>Mr. Jacobs shared that on January 28th Governor Jay Nixon was scheduled to visit eitas and meet with two families who will benefit from the new Partnership for Hope or prevention waiver program. To date eitas and the Kansas City Regional office have enrolled 75 of the 90 slots allotted for Jackson County in the program. Through Partnership for Hope, families will receive services sooner than previously possible. Individuals in the program will receive up to \$12,000 in services per year.</p> <p>The County Executive's office has asked that eitas resend the resumes of four individuals who have shown an interest in serving on the Board. We have also learned that Rosetta Robins has been asked to stay on the Board for a few months.</p> <p>In closing, Mr. Jacobs is scheduled to meet with Representative Ryan Silvey, the Missouri House Budget Director. It is reported that there is approximately \$13M in the State budget for caseload growth. This money is separated from the State Partnership for Hope budget.</p>	<p style="text-align: center;">Information</p>

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New Business –	None	
Old Business	<p>Members discussed the wording in the Board By-Laws under Article V, Section I and made the following motion:</p> <p>Motion: Don Saxton, Member and Anita Parran, Board Treasurer moved to change the wording in Section I of Article V to read: "The Board of Directors will set the meeting schedule for the calendar year in January". Motion Carried.</p>	<p style="text-align: center;">Motion: Don Saxton, Member and Anita Parran, Board Treasurer moved to change the wording in Section I of Article V to read: "The Board of Directors will set the meeting schedule for the calendar year in January". Motion Carried.</p>
Public Comment	None.	
Adjournment	<p>As there was no further business the meeting was adjourned at 6:27 PM.</p> <p>Respectfully submitted,</p> <p>Barbara Winkler, Board President</p>	