

**Developmental Disability Services of Jackson County ~ eitas
Property Committee Meeting
September 21, 2011**

Topic/Issue	Minutes	Summary of Action Taken or Pending
Attendance	Barbara Winkler, Don Saxton, John Humphrey, Tammy Kemp, Betty Sharp and Tammy Flores, Board Members. Robbie Makinen, Absent. Kathy Marlatt, , Nancy Nicolaus, Marvin Blake, Jake Jacobs and Kathleen Ganaden, Staff. Guests: Bob Adams, Brian Hogan, Ken Slasz, Chris Hula, Vince LaTona and Kelly Logan.	
Call to Order	Don Saxton, Property Committee Chair called the meeting to order at 4:56 PM at the Administrative offices of Developmental Disability Services of Jackson County located at 8511 Hillcrest, Kansas City, Missouri.	Information
Update on Properties –	<p>Marvin Blake, Facilities and Maintenance Coordinator came before the committee to present his monthly report on eitas facilities. Mr. Blake opened his report by sharing that HVAC inspections and any required maintenance has been completed at eitas properties. Preparations will now begin for the upcoming winter months.</p> <p>Mr. Blake shared that just prior to the Labor Day weekend the elevator at 8511 Hillcrest malfunctioned and lost 110 gallons of hydraulic fluid which came out on the first floor lobby area. A Hazmat team was called in to assist with the cleanup of the fluid and numerous elevator technicians were on site to fix the elevator.</p>	

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<p>Update on Properties – Continued</p> <p>New Business</p> <p>Old Business</p>	<p>In closing, Mr. Blake will be revisiting all eitas properties checking and making a list of all projects for 2012 so that the requests can be considered in the budget.</p> <p>None.</p> <p>Jake Jacobs, Executive Director deferred discussion of eitas properties for sale to the upcoming closed session.</p> <p>Brian Hogan, Director for Blue Valley Industries (BVI) came before the committee requesting additional funds for the proposed addition of a building for storage at the current BVI site located at 1608 Prospect, Kansas City, MO. Mr. Hogan distributed to committee members a brief history of the sheltered workshop and information relating to the current project. Mr. Vince LaTona, architect for the project was re-introduced to the committee and explained reasons for the need of additional funds.</p> <p>The eitas Board of Director’s had already approved \$350,000 for the project, but an additional \$48,000 is being requested to cover additional costs. It was noted that the new structure would not have heat or air conditioning, but BVI noted that they would come before the committee in the future to ask for funding of equipment.</p>	<p style="text-align: center;">Information</p>

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<p>Update on Properties – Continued</p>	<p>Motion: Don Saxton, Board Vice-President moved and John Humphries, Member seconded a motion to bring before the Board a recommendation to approve the BVI request for an additional \$48,000 or a total of \$398,000 for an additional building for storage. Motion Carried.</p>	<p>Motion: Don Saxton, Member moved and John Humphries, Member seconded a motion to bring before the Board a recommendation to approve the BVI request for an additional \$48,000 or a total of \$398,000 for an additional building for storage. Motion Carried.</p>
<p>Move Into Closed Session</p>	<p>As there was no more public business to come before the Property Committee the following motion was made: Motion: Barbara Winkler, Board President moved and Don Saxton, Board Vice-President seconded a motion that the Developmental Disability Services of Jackson County Property Committee go into Closed Session pursuant to the Missouri Revised Statutes 610, Subsection 610.021 to discuss eitas real estate issues. Motion Carried.</p> <p>There was no business to report from the Closed Session.</p>	
<p>Move Out of Closed Session</p>	<p>Motion: Don Saxton, Board Vice-President moved and John Humphries, Member seconded a motion to go out of Closed Session and adjourn the Property Committee. Motion Carried.</p>	
<p>Adjournment</p>	<p>Respectfully submitted,</p> <p>Staff</p>	