

**Developmental Disability Services of Jackson County ~ eitas  
 Planning & Services Committee Meeting  
 October 19, 2011**

Topic/Issue	Minutes	Summary of Action Taken or Pending
<b>Attendance</b>	Barbara Winkler, Tammy Kemp, and Tammy Flores, Board Members. John Humphrey and Betty Sharp, Absent. Nancy Nicolaus, Amanda George, Kathy Marlatt, Jake Jacobs and Kathleen Ganaden, Staff. No guests.	
<b>Call to Order</b>	Barbara Winkler, Planning and Services Committee Chair called the meeting to order at 5:27 PM at the Administrative offices of Developmental Disability Services of Jackson County, 8511 Hillcrest, Kansas City, Missouri.	
<b>Program Update Support Specialists</b>	<p>Nancy Nicolaus, Support Specialist Supervisor made her monthly report before the committee by sharing that she and Tracy Mauk went to Warrensburg, MO recently and attended a THRIVE program presentation. They found the program informative and met several of the students enrolled in the program.</p> <p>Third quarter agency meetings are underway and Support Specialist continue to work with Service Coordinators when asked for support.</p> <p>Gentle Teaching mentors group continues to grow. Mentors meet bi-monthly with the Support Specialists for continued training. The meetings also offer the mentors an opportunity to share and discuss any problems encountered.</p> <p>Support Specialists attended an international Gentle Teaching conference in Troy, Michigan where they learned a lot and met others from seven different</p>	Information

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<p data-bbox="136 407 420 524"><b>Program Update Support Specialists Continued</b></p> <p data-bbox="126 667 430 740"><b>Program Update Service Coordination</b></p>	<p data-bbox="489 415 1591 492">countries. Dr. John McGee was knighted for his work in humanizing services by Queen Beatrice of the Netherlands.</p> <p data-bbox="489 545 1612 621">Gentle Teaching received a state award at the recent MACDDS conference. The next Gentle Teaching session begins on November 7.</p> <p data-bbox="489 675 1598 922">Kathy Marlatt, Deputy Director presented the monthly Service Coordination report to the committee by sharing that six new Service Coordinators had been hired and began orientation at various times over the last ten days. Interviews will continue so as to add two more Service Coordinators to the new Team 4. Then unless otherwise decided interviews and hiring of additional Service Coordinators will be put off until the first of the new year.</p> <p data-bbox="489 976 1625 1182">Shannon Maloney has been promoted to Senior Service Coordinator. This will represent a total of three Senior Service Coordinators. The purpose of the Senior Service Coordinator position is to reward great work through promotion and pay increase. The Senior Service Coordinators share their areas of expertise with others. Management believes this acknowledgement helps prevent turnover.</p> <p data-bbox="489 1235 1583 1432">Continuing, Mrs. Marlatt shared that they are in receipt of about 165 returned "satisfaction surveys" of the 500 mailed to guardians. Jackson County Public Administrators have about 230 individuals of the people eitas supports and instead of mailing them a survey they were invited to a lunch meeting. The meeting was a great success and both sides came away with new information</p>	<p data-bbox="1755 407 1913 435" style="text-align: center;">Information</p>



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<p><b>Program Update            Training Continued</b></p>	<p>that she and her team have been planning and scheduling for 2012. To keep up with state regulations and maintain the highest quality of services by our Service Coordinators eitas will conduct refresher and new classes to the Service Coordination curriculum.</p> <p>The basic classes: first aid, CPR and medication, continue to grow with requests from the providers to schedule more classes. It should be noted that all our classes are regulated by the state.</p> <p>In closing, Mrs. George shared that March 2012 is Developmental Disabilities month and eitas is looking at doing a film series that will be open to the community at no charge. Guests would be able to enjoy films, have some popcorn and participate in discussion groups about the films.</p>	<p>Information</p>
<p><b>New Business</b></p>	<p>Jake Jacobs shared that an eitas work group has been working diligently and has scheduled a 5K run/walk for March of 2012. All donations from the event will go to the Michael Haseltine Scholarship Foundation.</p>	
<p><b>Old Business</b></p>	<p>None.</p>	

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<b>Public Comment</b>	None.	Information
<b>Adjournment</b>	<p>There being no further business the meeting was adjourned at 6:07 PM.</p> <p>Respectfully submitted,</p> <p>Staff</p>	