

Developmental Disability Services of Jackson County ~ eitas  
**Board of Director's Meeting**  
 December 6, 2011

Topic/Issue	Minutes	Summary of Action Taken or Pending
<p style="text-align: center;"><b>Attendance</b></p>	<p>Barbara Winkler, Anita Parran, John Humphrey, Tammy Kemp, Mark McCaskill, Tammy Flores, Paula Smith and Betty Sharp, Board Members. Melissa Robinson, Member absent. Earlene Clayton, Kathy Marlatt, Tracy Mauk, Nancy Nicolaus, Jake Jacobs and Kathleen Ganaden, Staff. Guests: Aaron Martin, Stan Shurmantine, Mark Simcosky, Rebecca Case, Mary Theis, John Fierro, Daniel Guzman, Alisha Gambino and Frank Flores. There was a quorum of board members present.</p>	<p style="text-align: center;">Information</p>
<p style="text-align: center;"><b>Call to Order</b></p>	<p>Barbara Winkler, Board President called the meeting to order at 6:05 PM at the Administrative offices of Developmental Disability Services of Jackson County – eitas located at 8511 Hillcrest, Kansas City, Missouri.</p>	
<p style="text-align: center;"><b>Meeting Minutes</b></p>	<p><b>Motion:</b> John Humphrey moved and Mark McCaskill seconded a motion to approve the October 25, 2011 Board meeting minutes as presented. <b>Motion Carried.</b></p>	<p><b>Motion:</b> John Humphrey moved and Mark McCaskill seconded a motion to approve the October 25, 2011 Board meeting minutes as presented. <b>Motion Carried.</b></p>
<p style="text-align: center;"><b>Treasurer's Report for October 2011</b></p>	<p>Anita Parran, Board Treasurer presented the report on the unaudited October 2011 financial statements by sharing the following information:</p> <ul style="list-style-type: none"> <li>• The operating cash balance at the end of October was about \$5.3M</li> <li>• Total investments at the end of October were \$2.0M. Investment interest for October was \$1,209.</li> <li>• Total operating cash and investments at the end of October were about \$7.3M.</li> <li>• The 2011 estimated tax revenue booked at the end of October is \$5.6M. It</li> </ul>	



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<p style="text-align: center;"><b>Agency Presentation                      Mattie Rhodes Center                      Continued</b></p>	<p>MRC has cared for individuals through a variety of programs. Today, the mission of MRC is to bridge cultures and communities through arts, mental health and social services. To empower individuals and families through culturally competent, bilingual services in a respectful and compassionate environment.</p> <p>Over two-thirds of those served by MRC are recent immigrants from Latin America who speak only Spanish. MRC serves around 1,000 individuals a year from Jackson (MO) and Wyandotte (KS) counties. Fees and services are based on a sliding scale depending on income. Nobody is refused service based on inability to pay.</p> <p>MRC offers the following services:</p> <ul style="list-style-type: none"> <li>• Mental Health Counseling</li> <li>• Domestic Violence Intervention</li> <li>• Substance Abuse Prevention and Treatment</li> <li>• Case Management</li> <li>• Education and Support Groups</li> <li>• Youth Development</li> </ul> <p>Mattie Rhodes believes that the arts are a basic and integral part of every person's education and growth. MRC offers a wide range of creative programs and opportunities for children and adults.</p>	<p style="text-align: center;">Information</p>

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<p><b>Agency Presentation                      Mattie Rhodes Center                      Continued</b></p>	<p>Daniel Guzman shared information about the MRC Visionaries program for youth and young adults. The project believes that each participant is an individual with goals for the future and a desire for success in his or her life. The Visionaries program activities are based on the following three Missouri Quality Outcomes:</p> <ol style="list-style-type: none"> <li>1. People's communication is understood and receives a response</li> <li>2. People have the opportunity to advocate for themselves, for others and for causes they believe in</li> <li>3. People express their own personal identity</li> </ol> <p>Visionaries' is unique in that it provides culturally competent Spanish speaking services to youth with developmental disabilities. No other organization provides this type of service in the Greater Kansas City area. Moreover, program participants and their families have access to the full range of autonomy. Local assessments convey a great need to assist Latino families with offspring with developmental disabilities. In an ideal scenario, with sufficient funding, MRC would be able to reach out to the growing number of individuals in need of services, including the gap currently not being filled with the Kansas City, Missouri school district. The school district lacks the resources to serve Spanish speaking young adults with developmental disabilities that are in need of transitional services from high school into adult life. MRC is currently serving 33 consumers in Jackson County.</p>	<p style="text-align: center;">Information</p>

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<p><b>Agency Presentation                      Mattie Rhodes Center                      Continued</b></p> <p><b>Committee Reports</b></p>	<p>Alisha Gambino shared that Mattie Rhodes is in the process of seeking accreditation through the Council on Accreditation. This process will ensure that as an agency MRC is providing services that are guided by Best Practices and meeting the growing needs of their clients effectively.</p> <p>No Committee reports were presented as there were no committee meetings in November or December of 2011.</p> <p>Jake Jacobs, Executive Director did share with members that at Blue Valley Industries the bulldozers have arrived and a temporary fence has been put up in preparation of excavating the area for the new storage facility.</p> <p>Also, Mr. Jacobs shared that our real estate broker has received some interest on the available space at 8508 and 8511 Hillcrest. A medical group is interested in the space at 8508 and a company needing space for only a few months is interested in some of the space at 8511.</p> <p>Tammy Flores, Member shared that she had spoken with the architect at the JobOne Grandview location (formerly Foundation Warehouse) about the hole cut in the firewall (for unapproved equipment installation) and the architect reports that it is not a firewall, but a wall that will be torn down in the upcoming</p>	<p style="text-align: center;">Information</p>



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<p style="text-align: center;"><b>New Business                      DPI-Lease Building                      Request</b></p>	<p>together in January and finalize the 2012 meeting dates.</p> <p>Jake Jacobs shared that just after the 2012 funding process, Rebecca Case, Executive Director for Developing Potential, Inc. (DPI) approached him about wanting a space in the Lee's Summit area so that direct services could be provided closer to individuals with developmental disabilities in that area of Jackson County. Since that initial request Ms. Case and Mr. Jacobs discussed several times the needs and costs for a Lee's Summit facility. As a result of those discussions, Ms. Case submitted a semi-formal request for funding of additional space. Mr. Jacobs distributed the funding request of Lee's Summit lease options to board members prior to this evening's board meeting.</p> <p>In the request, Ms. Case indicated the best scenario would be the Lee's Summit site at Executive Way for 4,000 square feet. This space would allow DPI to expand space and provide CI staffing needs, some employment space and day services space for individuals closer to this zip code. The annual lease payment for this space would be \$56,400. DPI is currently serving 12 individuals from Lee's Summit at their present facilities and has 8 more individuals on their waiting list from Lee's Summit.</p> <p>At the meeting, Mr. Jacobs shared that he would like to see a more concrete business plan and see just how many individuals with developmental disabilities are in that part of Jackson County and how would DPI fund startup expenses for a new location. Continuing Mr. Jacobs stated that he did not want</p>	<p style="text-align: center;">Information</p>

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<p style="text-align: center;"><b>New Business                      DPI-Lease Building                      Request Continued</b></p>	<p>DPI to take funds from other programs to fund this new location. Mr. Jacobs suggested that eitas add an additional \$56,400 to the new restricted fund being setup in the 2012 Budget and when more concrete numbers on the lease are received along with setup fee costs then eitas can move monies for such out of this restricted fund.</p> <p>Members agreed with Mr. Jacobs, but felt that for DPI to be able to move forward now members should take a vote as to whether they are in favor of funding a new location for DPI. Mr. Jacobs interjected that it is not that he is not in favor of funding a location in Lee's Summit, but that the monies will have to come out of eitas reserves to a restricted fund as the 2012 budget is balanced and if funds are taken out of the operational budget eitas would need to find additional revenues to balance it.</p> <p>Members inquired as to whether this would be an ongoing expense and Mr. Jacobs replied that after a year the expense for this lease would have to be looked at again financially and to see if the venture has been successful.</p> <p><b>Motion:</b> Tammy Flores, Member moved and Tammy Kemp, Member seconded a motion to fund \$56,400 for leased space at a Lee's Summit location for Developing Potential, Inc. Funds for this venture to be transferred from Reserves and added to the Restricted Funds account. <b>Motion Carried</b></p>	<p style="text-align: center;">Information</p> <p><b>Motion:</b> Tammy Flores, Member moved and Tammy Kemp, Member seconded a motion to fund \$56,400 for leased space at a Lee's Summit location for Developing Potential, Inc. Funds for this venture to be transferred from Reserves and added to the Restricted Funds account.  <b>Motion Carried</b></p>

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<p style="text-align: center;"><b>Old Business                      Provider Funding                      Shortfall</b></p>	<p>Jake Jacobs brought new members up to date by sharing that in the past eitas had requests from residential and day programs to reimburse them for the 2% state rate cut and from workshops for the DESE funding shortfall. Board members made the decision that they would not make up the shortfall difference for any of the providers, but three workshops came back to eitas and requested reimbursement.</p> <p>Mr. Jacobs shared that he went back and looked at what all the providers had requested and what their surplus or loss might be based on projections through October 2011. Mr. Jacobs also checked with other SB40's and none of them are making up the DESE shortfall for their providers.</p> <p>Personally, Mr. Jacobs does not think it is fair that we make up the shortfall amounts for these three workshop providers and not for all 15 providers. The problem is eitas cannot afford \$666,841 to make up the shortfall for all 15 so his recommendation is that eitas does not make up any of the shortfalls.</p> <p>Tammy Kemp, Member reminded members that in a past discussion regarding making up shortfalls it was decided that eitas would not -- to do so would be to set a bad precedent.</p>	<p style="text-align: center;">Information</p>

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<p style="text-align: center;"><b>Old Business Provider Funding Shortfall</b></p>	<p>Mr. Jacobs also noted that he checked the IRS 990's of the three workshops providers insisting on eitas covering their shortfall losses. Mr. Jacobs reported that:</p> <ul style="list-style-type: none"> <li>• Blue Valley Industries made a profit last year of \$24,000</li> <li>• IBS Industries (now JobOne) had a profit of about \$180,000 and</li> <li>• Foundation Warehouse (now JobOne) had a loss of about \$83,000</li> <li>• Goodwill had a profit of about \$1.8M</li> </ul> <p>Continuing Mr. Jacobs shared that he was really concerned that we would set a precedent that would come back to haunt us year after year that would affect eitas' fiscal stability.</p> <p>At the conclusion of all discussion the following motion was made. <b>Motion:</b> John Humphrey, Member moved that we follow the recommendation of the Executive Director and not cover the shortfall for any provider. Mark McCaskill seconded the motion. <b>Motion Carried.</b></p>	<p style="text-align: center;">Information</p> <p style="text-align: center;"><b>Motion:</b> John Humphrey, Member moved that we follow the recommendation of the Executive Director and not cover the shortfall. Mark McCaskill seconded the motion. <b>Motion Carried.</b></p>
<p style="text-align: center;"><b>Old Business Review, Discussion and Approval of FY2012 Budget</b></p>	<p>Members had been given for review the draft of the FY2012 Budget at the October meeting and most questions were answered prior to this evening's meeting. Mr. Jacobs asked if there were additional questions and a member inquired about the increase in the Professional Membership Dues. Mr. Jacobs shared the increase was due to membership dues for a state association that has no staff and so for the upcoming year the association has decided to hire an Executive Director and support staff. The dues will be used to assist in supporting that staff. When the budget was made up the dues were \$20K, but</p>	



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<b>Adjournment</b>	There being no further comment the meeting was adjourned at 7:59PM.  Respectfully submitted,  Betty Sharp Board Secretary	Information