



## **Board Meeting Minutes Tuesday, January 23, 2024**

### **Call to order**

George Mitchell called the meeting to order at 6:02 p.m.

### **Introduction of Board and Guests**

Board Members present: George Mitchell, Tedi Rowland, Stuart May, Ben Kisner, Susan Borgmeyer, Tammy Kemp, Jillian Raining Bird, Libia Kozisek.

Board Members Absent: Ed Van Haele.

The required quorum was present.

Staff present: Robin Myers, Amanda George, Tom Holcomb, Jorgi McNamara, Shannon Maloney-Navarro, Kristen Yates, Tracy Mauk, Ashley Garetson.

Guests Present:

TNC Community – Kelly McGillis

Job One – Anne Hochstein, Aaron Martin

Ability KC – Joseph Jefferson

Southeast Enterprises – Lauren Hall

### **Secretary's Report**

Jillian Raining Bird stated everyone had received the minutes from the December 5<sup>th</sup> and December 19<sup>th</sup> Board meetings. It was determined that a vote to approve the minutes should be done separately, a vote for each of the two meetings minutes. Tedi Rowland made a motion to approve the December 5<sup>th</sup> Board minutes and Susan Borgmeyer seconded. Tedi Rowland made a motion to approve the December 19<sup>th</sup> Board minutes and Susan Borgmeyer seconded. All were in favor of both motions. The December 5<sup>th</sup> and December 19<sup>th</sup> Board meeting minutes are accepted.

### **Finance Committee Report**

Ben Kisner stated that Tom Holcomb made a presentation on the November 2023 financial statements. There was roughly \$8.5 million in cash and investments. \$9.8 million in net fixed assets and liabilities of roughly \$2.3 million. Total assets were a little over \$31 million as of the end of November 2023. There are some renovations on properties that are well under budget due to delays. The 2024 budget will ramp up as far as those projects go. Income year over year as of 11/30 is roughly \$3.5 million higher, that is due to bookkeeping entries for real estate transactions that happened in 2023. The meeting was ended with a discussion on possibly increasing the operating reserves. Currently the operating reserves are \$1.85 million. Discussion will be had in March or after to possibly increase this. It has not been increased in many years, and we are not keeping up with inflation. George asked if there were any questions of Ben. Jorgi asked if this was a good time to talk about the budget amendment. Tom stated he is seeking a budget amendment to add \$92,500 to the transportation equipment budget to cover the new cameras for the buses. Tedi Rowland made a motion to amend the 2024 transportation capital improvement equipment budget in the amount of \$92,500 to cover camera costs paid in 2024, this is a carryover from

the 2023 budget. Stu May seconded. George Mitchell stated a motion to second was made. There were no other questions or comments, the question was called all in favor say aye. All were in favor. The motion is approved.

### TNC Community Presentation

Kelly McGillis gave a presentation on TNC Community and where the funding from eitas has been used. There were no questions for Kelly regarding her presentation.

### Executive Director's Report

Jorgi McNamara asked if anyone had any questions regarding her report. George asked about what, if any, changes were made the business continuity plan. Jorgi explained what changed regarding when, and who was reviewing the business continuity plan. Shannon Maloney-Navarro answered Tedi's question by going over the challenge to the Columbus Group's audit of eitas regarding eitas not meeting qualifications on the background check process of employees. Jorgi then gave verbal updates to the Board report. She has been in communication with the attorney and CDD and a template has been made to create the paperwork for each of the three buildings regarding the transfer of the properties to CDD. It was determined the February Board meeting will stay at 6:00 p.m. even though the Finance Committee meeting has been cancelled. Jorgi discussed the in-person meeting with the four sheltered workshops regarding the funding process. There were no questions of Jorgi.

### New Business

Amanda George went over the DOT Operational Plan, including a discussion about the new camera system. A copy of the Operational Plan was given to Board members. Ben asked if there was a dedicated IT person in the transportation department? The Shop Supervisor is the IT person for the transportation department at this time. During the process Netstandard and Verizon were also used for things that came up.

Election of Board officers. George stated that members currently holding the Chair, Vice Chair, Treasurer and Secretary are eligible to be nominated again. Tedi, and Tammy Kemp nominated George for Chair. Nominations closed. Tammy nominated Tedi Rowland for Vice Chair. Susan Borgmeyer seconded. Nominations closed. Susan nominated Ben Kisner for Treasurer. Tedi stated nominations do not need a second. Nominations closed. Susan nominated Jillian Raining Bird. Nominations closed. George Mitchell, Tedi Rowland, and Ben Kisner had no opposition to retaining position. Jillian had to leave the meeting. All four members nominated were elected to the respective offices.

The Conflict of Interest form was sent to the Board, members who have not already signed and returned to Robin Myers will do so at their earliest convenience.

Jorgi sent out the TNC funding proposal in advance. Kelly went over the request made and gave more information about the Howdy Homemade shop, and the LLC Harry's Happy Heroes. Jorgi's recommendation was to fund \$50,000 for equipment, the same amount that was funded to DPI. Tammy made a motion to fund Harry's Happy Heroes with \$50,000 for furnishings for their new venture. Susan seconded. A roll call vote was done. Edward Van Haele was absent. Tammy voted aye, Ben voted aye, Lybia voted aye, Tedi voted aye, Susan voted aye, Stu voted aye, George voted aye. All were in favor. Motion is approved.

### Old Business

Tammy Kemp asked where Jorgi's review was in the process. George stated that it was almost completed and would be sent to all the Board members in the next day or so. Stu asked if there was progress with Ability KC regarding their funding. Jorgi is confident, and Joseph expressed appreciation for everything being done.

### Public Comment

No public comment.

## Adjournment

George Mitchell asked for a motion to adjourn the meeting. Susan so moved and Tedi seconded. All in favor. The public Board meeting adjourned at 7:05 p.m.