



Board Meeting Minutes Tuesday, March 26, 2024

Call to order

George Mitchell called the meeting to order at 6:00 p.m.

Introduction of Board and Guests

Board Members present: George Mitchell, Tedi Rowland, Stuart May, Ben Kisner, Susan Borgmeyer, Tammy Kemp, Jillian Raining Bird, Ed Van Haele.

Board Members Absent: Libia Kozisek.

The required quorum was present.

Staff present: Robin Myers, Amanda George, Tom Holcomb, Jorgi McNamara, Shannon Maloney-Navarro, Kristen Yates, Tracy Mauk, Ashley Garetson, Jillian Braun, Amy Newport.

Guests Present:

Mayer Hoffman McCann – Terrance Waldren, Brooke Carlstedt

CDD – Karrie Duke

Mattie Rhodes – Daniel Guzman, Alicia Gambino, Laura Kennedy, David Stadler

Ability KC – Joseph Jefferson

Southeast Enterprises – Lauren Hall

Blue Valley Industries – Alex Slagle. Brian Hogan

Job One – Anne Hochstein

Secretary's Report

Jillian Raining Bird stated everyone had received the minutes for the February 27th Board meeting. Susan Borgmeyer made a motion to approve the February minutes as presented and Stu May seconded. All were in favor and the February 27, 2024, Board minutes are accepted.

Finance Committee Report

Ben Kisner introduced Terrance Waldren to review the required auditor communications for the 2023 audited financial statements. Terrance gave a PowerPoint presentation that included summary of revenue recognition policies associated with the activities of the organization. In the major estimates and judgments portion of the presentation three things were discussed. (1) In the financial statements there is two pages of statement of functional expenses which is the breakdown of cost by program and management; (2) the valuation of how investments are presented - valuation is by default an estimate; and (3) revenue recognition involves the calculation of future tax receipts, which is a calculation and estimate. A new standard with the audit that was implemented looked at IT controls for computer programs and IT software. NetStandard made two recommendations in this area. The first is to obtain a copy of the SOC 2 report for our accounting software provider and evaluate it for implications to our own internal control procedures. Tom Holcomb's formal response to this recommendation is that we agree. "NetStandard (on our behalf) has reached out to Crestwood, the company that hosts our MS GP software, asking for their SOC2 report. When we receive it, we will evaluate it with the assistance of NetStandard and determine whether any changes are needed in our internal controls as a result." The second recommendation was that we make a

comprehensive review of our internal controls over IT and related risks, and consider where we can make improvements. Tom's response regarding IT Security is: "I have a monthly conversation with our Clarity CIO from NetStandard, during which we discuss risks and make decisions to protect and improve security. We have done this since 2019 when we started outsourcing IT functions to NetStandard. There are also quarterly insight reports that are presented identifying potential risks in the future and plans to mitigate. [This is a new meeting NetStandard holds with us. We started this year, and the meetings are quarterly, so we have done one so far. Jorgi and other eitas leaders are involved in these meetings, as well as myself.] We have also increased our cyber protection with the purchase of Clarity Secure and the extra tools it provides. [These include improvements in cyber security training, email security and filtering, and multi-factor authentication. None of these are new to us, but we are investing in making these areas more robust.] In other words, I appreciate the comment, and we are already making great progress in this area." There were no questions.

Mattie Rhodes Presentation

Daniel Guzman and Laura Kennedy gave a presentation on the Visionaries program. Tammy Kemp commented on what Mattie Rhodes is doing in the community. Tom asked what the biggest obstacle is to serving more people? How can we increase the number served by this program? Daniel stated that they are working on that now. They are asking for funding from DMH to grow the program. Laura stated that with her hiring they have more capability to serve more people.

Executive Director's Report

Jorgi McNamara added to the written report that was sent to the Board in advance. She updated the Board that the CDD transfer of property is complete. CDD now owns Nolen Manor, White Oaks and PALS 3. Jorgi also informed the Board that this year we will probably receive a funding request from Sherwood Center for Autism. Sherwood Center for Autism has invited the Board to visit so they can see what they do. Waiver slots were discussed after Stu May made an inquiry. Is the \$17 an hour for direct support professionals an increase? Jorgi stated that agencies have had to raise salaries to get and keep staff. There were no other questions for Jorgi. A discussion was had about lobbying and communicating with representatives and political officials. A discussion was had about the annual Board meeting and Award Ceremony.

New Business

Tom stated we are required to adopt a non-binding tax levy. Tom asked the Board to adopt a non-binding levy equal to last year's actual levy which is 7.4 cents for every \$100 assessed value. Susan moved that we accept the non-binding tax levy at the rate 7.4 cents per \$100 of assessed valuation. Tedi Rowland seconded. All were in favor. The non-binding tax levy was approved.

Old Business

No old business.

Public Comment

Tammy Kemp from the Board really liked the new Zoom set up for hybrid meetings and said it was helpful in hearing everyone in the meeting. Tedi Rowland appreciated the presentation by Mattie Rhodes.

Adjournment

George Mitchell adjourned the Board meeting at 6:47 p.m.