



Properties & Services Committee Meeting Minutes Wednesday, May 17, 2023

Call to order

Tedi Rowland called the meeting to order at 5:30 pm.

Introduction of Board and Guests

Board Members present: Ed Van Haele, Tammy Kemp, George Mitchell, Tedi Rowland, Ben Kisner, Stuart May, Jillian Raining Bird.

Board Members Absent: Libia Kozisek, Susan Borgmeyer.

The required quorum was present.

Staff present: Jorgi McNamara, Tom Holcomb, Roger Montero, Amanda George, Shannon Maloney Navarro, Dan Hoyt, Kristen Yates, Marvin Blake, Lyndee Willoughby, Malinda Barnett, Tracy Mauk, Jillian Braun, Robin Myers, Karli Kick, Brooke Keith.

Guests: Southeast Enterprises – Lauren Hall, Job One - Aaron Martin, Kelly Logan.

Properties Update – Marvin Blake

Marvin Blake shared highlights from his report and discussed the longer-term projects and where they were at in the process.

There were no questions of Marvin.

Agency Relations – Tracy Mauk

Tracy Mauk shared highlights from her report. Tracy discussed her new staff, Amy Newport and working with agencies regarding advocacy for the people served. Tracy also discussed updating the funding request form that the agencies fill out, and the potential of having agencies requesting funding having presentations for the Board and funding committee before decisions were made so they are immediately available to answer any questions.

Discussion was had prior to Tracy's presentation regarding a few questions about the funded agencies.

Community Outreach Report – Malinda Barnett

Malinda Barnett shared highlights from her report. Malinda also discussed new referrals, and some of the community events attended during the 1st quarter.

There were no questions of Malinda.

Transportation Report – Roger Montero

Roger Montero shared highlights from his report for DOT. Roger discussed the number of trips given and the new tracking system being tested for the vehicle surveillance cameras.

Tammy Kemp asked about the medical certification and sleep study that eitas transportation department require. Roger was able to speak on the effectiveness and safety considerations of having the sleep study if recommended by the doctor.

TCM Report – Shannon Maloney Navarro

Shannon Maloney Navarro shared highlights from her report. Brooke Keith and Karli Kick, Service Coordinators at eitas gave presentations on success stories and the experience of working at eitas as a new Service Coordinator.

There were no questions of Shannon.

Training Report – Lyndee Willoughby

Lyndee Willoughby shared highlights including discussing the news story about a local man who was able to save his wife's life because of his CPR training, which was given by eitas employee, Claudette Price.

There were no questions of Lyndee.

Amanda George discussed items that were part of the big picture to understand exactly what changes the TCM department is going through and how that is affecting the Service Coordinators, not just at eitas but across the state due to changes required by the State. Transportation Services is working on being able to offer more opportunities that will better meet the needs of the Jackson County Citizens.

New Business

No new business.

Old Business

No old business.

Public Comment

Eitas employee Dan Hoyt discussed an event Community Outreach department had just been at, where employee Juanita Robertson was able to assist someone at the event and by accompanying the family as they visited the information tables and explain the information in Spanish. The family was appreciative of Juanita taking the time away from her booth, Jennifer Seidel was also attending to the booth and gave a short presentation on eitas and services we offer.

Adjournment

Tedi Rowland asked if there a motion to Adjourn. Ed Van Haele made motion to adjourn and Stu May seconded. Vote to adjourn was unanimous. Meeting adjourned at 7:06 p.m.