



## Properties & Services Committee Meeting Minutes Wednesday, November 15, 2023

### Call to order

Tedi Rowland called the meeting to order at 5:34 pm.

### Introduction of Board and Guests

Board Members present: Ed Van Haele, Tedi Rowland, Ben Kisner, Stuart May, Jillian Raining Bird, Susan Borgmeyer.

Board Members Absent: Libia Kozisek, George Mitchell, Tammy Kemp.

The required quorum was present.

Staff present: Jorgi McNamara, Tom Holcomb, Roger Montero, Amanda George, Shannon Maloney Navarro, Kristen Yates, Marvin Blake, Tracy Mauk, Robin Myers, Ashley Garetson.

Guests: Southeast Enterprises – Lauren Hall, Job One - Aaron Martin, Brian Hogan – Blue Valley Industries, Jody Michael, Jennifer Hulme, Chris Hulme – Hulme Resources, Joseph Jefferson – Ability KC.

### Properties Update – Marvin Blake

Marvin Blake shared highlights from his report and discussed the longer-term projects and where they were at in the process. Further discussion was had with Southeast Enterprises and Blue Valley Industries regarding the lighting being done at those facilities. Marvin did discuss the warranty work being done on the buildings that were having issues.

There were no other questions of Marvin.

### Agency Relations – Tracy Mauk

Tracy Mauk shared highlights from her report. Tracy discussed the 2024 funding process with 40 Letters of Intent being sent and 20 applications from agencies. The funding committee met and have recommendations for the Board. Tracy will send out a survey to see what changes, and tweaks need to be done to the process.

Discussion was had prior to Tracy's presentation regarding a few questions about the funded agencies.

### Community Outreach Report – Amanda George

Amanda George shared highlights from her report. There were 27 new intakes, 95 new referrals and 154 people supported per month. There were some great events that the Community Outreach team were able to participate in during 3<sup>rd</sup> quarter.

There were no questions of Amanda.

### Transportation Report – Roger Montero

Roger Montero shared highlights from his report for DOT. Roger stated during 3<sup>rd</sup> quarter 4 new drivers

and 2 new maintenance team staff were hired. 3<sup>rd</sup> quarter was accident free.

Susan asked what was done to keep people off the property at DOT that were stealing. Roger explained that better lighting and an audible alarm were deterring people.

### TCM Report – Shannon Maloney Navarro

Shannon Maloney Navarro shared highlights from her report. 8 new Support Coordinators were hired, currently there are only 8 openings. The average number of people served in 3<sup>rd</sup> quarter was 1,727.

Ed asked if there was any news regarding the TCM rate. Amanda said it was up to us to advocate for the raise in the TCM rate. The Division of DD has encouraged the individual organizations to talk to legislators about the need for an increase in the TCM rate. DMH has cautioned that it is not likely TCM will receive a rate increase.

### Training Report – Amanda George

Amanda George shared highlights including supported new Support Coordinators were documenting with 98% accuracy, which directly impacts billing.

Ed inquired if a new Training Supervisor was going to be hired and Amanda said no, they were going to decentralize so that field trainers would report to the TCM Supervisor and the Provider Training would report to Agency Relations.

### New Business

No new business.

### Old Business

No old business.

### Public Comment

Tedi Rowland brought up the need to have an improved microphone system so that those on Zoom can hear in the meetings.

### Adjournment

Tedi Rowland asked if there a motion to Adjourn. Susan Borgmeyer made motion to adjourn and Jillian Raining Bird seconded. Vote to adjourn was unanimous. Meeting adjourned at 6:50 p.m.